Traffic Management Plan
Warwick Mop Fair 2016
Warwick Mop Fair

Traffic Management Plan

Project | Warwick Mop Fair | Project Lead | Jamie Walker

ABOUT WARWICK MOP FAIR

Warwick has been hosting annual Mop Fairs for over 400 years, filling the town centre with rides, stalls and entertainment. The event will be taking place on Friday 14th & Saturday 15th October, along with the runaway mop on Friday 21st & Saturday 22nd October 2016.

ROAD CLOSURES

The mop covers a number of roads within Warwick Town Centre. The following roads will be closed; Brook Street, Swan Street, Market Place, Market Street, New Street, Old Square, The Holloway.

The above roads will be closed from Friday 14th October at 4pm up to Sunday 15th at 12noon, and again from Friday 21st October at 4pm up to Sunday 22nd at 12noon. CJ’s Events Warwickshire will be providing Road Closures for the Mop Fair, along with Stewards during the below hours.

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>NO. OF MEN</th>
<th>POSITION</th>
<th>TOTAL HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thurs 13 Oct</td>
<td>4pm-9pm</td>
<td>3</td>
<td>1,2,3</td>
<td>15</td>
</tr>
<tr>
<td>Friday 14 Oct</td>
<td>8am-11pm</td>
<td>3</td>
<td>1,2,3</td>
<td>45</td>
</tr>
<tr>
<td>Sat 15 Oct</td>
<td>8am-11pm</td>
<td>3</td>
<td>1,2,3</td>
<td>45</td>
</tr>
<tr>
<td>Thurs 20 Oct</td>
<td>4pm-9pm</td>
<td>3</td>
<td>1,2,3</td>
<td>15</td>
</tr>
<tr>
<td>Friday 21Oct</td>
<td>8am-11pm</td>
<td>3</td>
<td>1,2,3</td>
<td>45</td>
</tr>
<tr>
<td>Sat 22 Oct</td>
<td>8am-11pm</td>
<td>3</td>
<td>1,2,3</td>
<td>45</td>
</tr>
<tr>
<td>TOTAL HOURS</td>
<td></td>
<td></td>
<td></td>
<td>210</td>
</tr>
</tbody>
</table>

INSTRUCTIONS FROM WDC

- To facilitate access and egress through the closure where residents have an access pass, however only **when access is appropriate**. During busy times it might be appropriate for a steward to walk the vehicle through the closure.

- To issue access passes to residents where appropriate.

- To facilitate access and egress through the closure for business deliveries where appropriate.

- Not to unnecessarily obstruct the ongoing needs of businesses and/or residents during the mop and runaway mop fairs.

- To remain courteous and polite at all times.

- When cars are allowed through the road closure they must put their hazard lights on and drive at less
than 10mph.

- The stewards at points 1&2 must remain there at all times.
- The Steward at point 2 to allow residents access to the car park first right. They must show Access pass and travel no further than the car park.
- The steward at point 3 can roam and take a break. All stewards to rotate to ensure everyone has sufficient breaks.

CLEAN UP

CJ’s Events Warwickshire will be arranging any required Barriers & Cones for the event. The Traffic Team will then deliver these to the required locations. Barriers & Cones will be collected once the Mop Fair is finished.

ADVANCE NOTICES

Advance warning notices will be erected on busy roads to inform drivers of the event taking place and that there will be traffic delays.

EVENT REQUIREMENTS

Signage will be placed at each road closure point, to inform drivers of the road closure. An identifiable marshal will also be located at each closure point. All marshals for Warwick Mop Fair will be provided by CJ’s Events Warwickshire. These marshals will control each closure and will be responsible for manning each closure point.

DIVERSION ROUTE

A full diversion route will be put in place over both weekends. Please see Appendix 1.

RADIO COMMUNICATION

All traffic stewards will be radio communication with the Project Lead.

Traffic Management Officer Approval

I approve the use of this Traffic Management Plan for the event – Warwick Mop Fair

Name: Jamie Walker

Date: 08/09/2016

Signed: _____________________________________________________

APPENDICES

APPENDIX 1 – DIVERSION ROUTE & POSITION MAP
APPENDIX 1

DIVERSSION ROUTE & POSITION MAP