



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

FINANCE & POLICY COMMITTEE

NOTICE IS HEREBY GIVEN that the next meeting of the **FINANCE & POLICY COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, The Court House, Jury Street, Warwick on **WEDNESDAY 18th AUGUST 2016** commencing at **6.30pm**

Committee Membership:

Councillor M Ashford
Councillor Mrs D Da Cruz
Councillor R Mann
The Mayor (Ex Officio)

Councillor M Littlejohn
Councillor Mrs M Grainger
Councillor T Morris
Councillor G Guest (Chair)

Thursday 11th August 2016

AGENDA

- 1. Apologies**
- 2. Declarations of Personal and Prejudicial Interests.**

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.
- 3. Minutes of the meeting held on 15th June 2016 – minutes to be signed**
- 4. Actual v Budget to end of July 2016 – (report attached)**
- 5. Schedule of Accounts already paid & received – June & July 2016 (reports attached)**

6. **Audit report for 2015/16** – update
7. **Review of support to town and parish councils** – consider response (see attached document)
8. **Staffing** – for information only

Employment Law – Training has been attended by the Town Clerk
Custodian/cleaner role – update on recruitment

9. **Social Media Policy** - – proposed for adoption (see attached)
10. **Policy for lone working** – proposed for adoption (see attached)
11. **Whistle Blowing policy** – review of current procedures (see attached)
12. **Equal opportunities policy** – proposed for adoption (see attached)