



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

FINANCE & POLICY COMMITTEE

NOTICE IS HEREBY GIVEN that the next meeting of the **FINANCE & POLICY COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, The Court House, Jury Street, Warwick on **WEDNESDAY 7th JUNE 2017** commencing at **6.30pm**

Committee Membership:

Councillor M Ashford
Councillor P S Birdi
Councillor Mrs D Da Cruz
Councillor Mrs M Grainger
Councillor G Guest
Councillor Mrs M Littlejohn
Councillor T Morris
The Mayor (Ex Officio)

AGENDA

- 1. To elect a chairman for the Municipal Year 2017/2018**
- 2. Apologies**
- 3. Declarations of Personal and Prejudicial Interests.**
Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.
- 4. To elect a Deputy Chairman for the Municipal Year 2017/2018**
- 5. Minutes of the meeting held on 22nd March 2017 – minutes to be signed**
- 6. Schedule of Accounts already paid – March, April & May 2017**
(reports attached)
- 7. Accounts report for 2016/17 – for information (see attached)**

8. Staffing

Training – First Aid training – Training has been held for Councillors, staff and unlocking Warwick volunteers
Fire Steward training planned for Berkeley, Chris and Liz
Sage training organised for Town Clerk/John Plumb/George.

Resource Review – proposed restructure for the office and job roles
(see attached)

9. Change Policy - proposed for adoption
(see attached)

Jayne Topham

1st June 2017