



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

FINANCE & POLICY COMMITTEE

NOTICE IS HEREBY GIVEN that the next meeting of the **FINANCE & POLICY COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, The Court House, Jury Street, Warwick on **WEDNESDAY 5th October 2016** commencing at **6.30pm**

Committee Membership:

Councillor M Ashford
Councillor Mrs D Da Cruz
Councillor R Mann
The Mayor (Ex Officio)

Councillor M Littlejohn
Councillor Mrs M Grainger Councillor G Guest (Chair)
Councillor T Morris

Thursday 29th September 2016

AGENDA

- 1. Apologies**
- 2. Declarations of Personal and Prejudicial Interests.**

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.
- 3. Minutes of the meeting held on 18th August 2016** – minutes to be signed
- 4. Actual v Budget to end of September 2016 (Half year)** – (report to follow)
- 5. Schedule of Accounts already paid & received** – August & September 2016 (reports attached)

6. Audit report for 2015/16 – update

7. Staffing – for information only

Auto enrolment – update

Christmas closing – proposed dates.

Leamington Tourist information Centre

8. Social Media Policy – proposed for adoption (see attached)

9. Proposed sale of Sword – Town clerk to advise.

10. Ballroom curtains – Town clerk to advise

11. Budgets 2017/18 - Town clerk to advise

12. Mayors Vouchers – information to be shared about this year's scheme