



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

ALLOTMENTS COMMITTEE MEETING

NOTICE IS HEREBY GIVEN a meeting of the **ALLOTMENTS COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber at the Court House, Jury Street, Warwick on **MONDAY 4th SEPTEMBER 2017 commencing at 6.30pm**

Committee Membership:

Councillor Mrs L Bolton - Chairman

Councillor M Ashford

Councillor T Morris

The Mayor (Ex Officio)

Councillor J P Bromley

Councillor Richard Edgington

Co-opted Members:

Mr P Atkinson (Cape Housing), Mr J Hinks, Mrs S Murray & Mr. S Poynter (Percy estate), Mr C Wiggins (Railwayside) Mr A Will (Canalside) Mr. J Owen RHS.

AGENDA

1. Apologies

2. Declarations of Personal and Prejudicial Interests.

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.

3. Minutes of the meeting held on 3rd July 2017 - approve

4. Update from Allotment Administration Team

Canalside/Railwayside trees - update

Abusive phone calls – procedure for staff to follow.

5. Rules and Regulations

It was agreed to sign off the rules and regulations at the last meeting with the addition of two new rules.

6. AGM/Presentations meeting – discuss agenda

7. Tenancies & Lettings - Update in meeting

Canalside -

Cape Housing – plot 6b, plot 2b

Percy estate – plot 8c, plot 77b report on fallen branch

Railwayside - non-cultivation letters sent, further action needed?

Waiting list

8. Maintenance - Allotment Representatives are requested to notify the office of any issues in advance of the meeting.

- Railwayside – request for a 2-day fire to control blight. Handrail. 8b given permission to tend to adjacent bank as do other plot holders. Is further maintenance needed. Rep to advise.
- Percy – discuss hedge cutting on approach road

9. Allotment income

Liz to report

10. Allotment Representative Co-Opted members.

Members are requested to confirm and accept nominations.

Jayne Topham

Town Clerk

30th August 2017