



# WARWICK TOWN COUNCIL

Court House  
Jury Street  
WARWICK  
CV34 4EW  
Tel: 01926 411694

Jayne Topham  
Town Clerk

## ALLOTMENTS COMMITTEE MEETING

**NOTICE IS HEREBY GIVEN** a meeting of the **ALLOTMENTS COMMITTEE MEETING** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber at the Court House, Jury Street, Warwick on

**MONDAY 6 February 2017 commencing at 6.30pm**

### **Committee Membership:**

Councillor Mrs L Bolton - Chairman

Councillor M Ashford

Councillor T Morris

The Mayor (Ex Officio)

Councillor J P Bromley

Councillor Richard Edgington

### **Co-opted Members:**

Mr P Atkinson (Cape Housing), Mr J Hinks, Mrs S Murray & Mr. S Poynter (Percy estate), Mr C Wiggins (Railwayside) Mr A Will (Canalside) Mr. J Owen RHS.

## AGENDA

### **1. Apologies**

### **2. Declarations of Personal and Prejudicial Interests.**

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.

### **3. Minutes of the meeting held on 5 September 2016**

### **4. Update from Allotment Administration Team**

Canalside- Trees - Alan Will to advise

Staffing update from Liz

**5. Rules and Regulations**

Members were provided with a draft copy of the revised Rules & Regulations document.  
Feedback to be discussed.  
Agreement to be made regarding the introduction of the new Rules.

**6. Ongoing situation regarding transfer of Allotment Land.**

Update to members about the present situation.

**6. Tenancies & Lettings - Update in meeting**

Canalside -  
Cape Housing -  
Percy estate -  
Railwayside –  
Liz to report on any issues that have arisen since the last meeting.

**7. Maintenance** - Allotment Representatives are requested to notify the office of any issues in advance of the meeting.

**8. Allotment income**

Liz to report

**9. Allotment Representative Co-Opted members.**

Members are requested to confirm and accept nominations.

**10. Dates of meetings for 2017/18**

*Jayne Topham*

Town Clerk  
01 February 2017