



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

ALLOTMENTS COMMITTEE MEETING

NOTICE IS HEREBY GIVEN a meeting of the **ALLOTMENTS COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber at the Court House, Jury Street, Warwick on **MONDAY 30th APRIL 2018 commencing at 6.30pm**

Committee Membership:

Councillor Mrs L Bolton - Chairman

Councillor M Ashford

Councillor Mrs C Cross

The Mayor (Ex Officio)

Councillor J P Bromley

Councillor T Morris

Co-opted Members:

Mr P Atkinson (Cape Housing), Mr J Hinks, Mrs S Murray & Mr. S Poynter (Percy estate), Mr C Wiggins (Railwayside) Mr A Will (Canalside) Mr. J Owen RHS.

AGENDA

1. Apologies

2. Declarations of Personal and Prejudicial Interests.

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.

3. Minutes of the meeting held on 12th February 2018 – approve

4. Change of representative at the Percy due to Mrs S Murray's resignation.

5. Forming Allotment committees – Discuss with Allotment Association representatives John Outhwaite and Colin Bedford.

6. Allotment Land transfer from WDC – update from Town Clerk

7. Waste Land at Cape Housing – Cllr T Morris to update

8. Finances – TC to report

9. Update from Allotment Administration Team

10. Rules and Regulations – agree to retain for next two years.

11. Tenancies & Lettings - Update in meeting

12. Maintenance - Allotment Representatives are requested to notify the office of any issues in advance of the meeting.

13. Vacant plots – discuss action to be taken to “make good”.

14. Judging – report on date

15. Dates of Allotment committee and rep meetings for the next cycle – TC to advise

Jayne Topham

Town Clerk 26th April 2018