



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

ALLOTMENTS COMMITTEE MEETING

NOTICE IS HEREBY GIVEN a meeting of the **ALLOTMENTS COMMITTEE** of **WARWICK TOWN COUNCIL** will be held on Microsoft Teams to join – please use this link: [Click here to join the meeting](#)

Or dial in on: [+44 20 3855 5316](#) Conference ID: 333 644 091#

THURSDAY 4th FEBRUARY 2021 commencing at 6.30pm

Committee Membership:

Councillor M Ashford
Councillor Mrs L Butler
Councillor N Butler (Chair)
Councillor S Cross
Councillor O Jacques
Councillor D Skinner
The Mayor (Ex Officio)

Mrs L Healey – Allotment Administration.

Co-opted Members:

Mr J Hinks (Percy estate), Mr C Wiggins (Railwayside) Mr A Will (Canalside) J Owen RHS, PEAS representative

AGENDA

179. Apologies

180. Declarations of Personal and Prejudicial Interests.

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.

- 181. Minutes of the committee meeting & AGM held on 23rd November 2020** - approve.
296. Due to Covid19 a meeting with the plot holders on the remaining sites is yet to take place. Councillor Butler to arrange.
- 182. Update from Allotment Administration Team** - Liz Healey
- 183. Tenancies & Lettings** - Update in meeting
- 184. Maintenance** - Allotment Representatives are requested to notify the office of any issues in advance of the meeting.
- 185. Devolved Management** – update from Cllr N Butler
- 186. Myton Green Allotment site** – update from the Town Clerk.
- 187. Cape Housing – Packmores Community Garden** Update – Cllr N Butler
- 188. Discuss the need to hold an accident book/risk assessment for each site.**

Jayne Topham

Town Clerk
28th January 2021