



WARWICK TOWN COUNCIL

TOWN CLERK

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ALLOTMENTS COMMITTEE

23rd February 2026

PRESENT:

Councillor S Pargeter

Councillor Mrs. K Dray

Councillor Ms. K Gorman

Assistant Town Clerk (ATC) Mrs A Clarke

Mayor ex officio Councillor Ms J. D'Arcy

COOPTED MEMBERS PRESENT:

Mr P Gascoigne & Mr N Gascoigne (Railwayside), Mr Alan Will (Canalside),

Mr P Borrill & Mr S Poynter(PEAS), Mrs S Exton (Cape housing East) Mr P Lamb (WHS)

Mr T Hotston (Myton Green)

MINUTES

104.	<u>APOLOGIES:</u> Cllr Mrs. M. Mangat, Cllr Ms. CL. Moynihan, Cllr Mrs. E Harrison and Mr P. Atkinson sent their apologies – it was resolved to accept them. Cllr Mrs. E. Harrison was substituted by Cllr Ms. K. Gorman.
105.	<u>DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST:</u> There were none.
106.	<u>MINUTES OF MEETING HELD ON 17th November 2025</u> – noted and approved as a fair record of the meeting Allotment Committee Meeting minutes 17th November 2025.pdf
107.	<u>UPDATE FROM ALLOTMENT ADMINISTRATION</u> – Mrs A Clarke report noted See APPENDIX A for report

108.	REVIEW 2026 ALLOTMENT RULES AND REGULATIONS Request to include a specific item about noise as a nuisance in section 5.8. Clerk to amend and recirculate ahead of the next meeting.
109.	Revisiting 2026 Rent Review Percy Estate from meeting held 17th November 2025 To review the request for a rent reduction of 25 half plots, £197.50 in total, an additional reduction of £71.50 17 th November 2025 previously agreed a £126 reduction of 8 full plots PEAS ALLOTMENTS COMMITTEE SUBMISSION FEB 23RD 2026.pdf PEAS Flooding January 2026 Map.pdf Lengthy discussions were had on this item. Decision made to defer this item until the April 2026 meeting. Meeting to be arranged between Warwick town council and Cllr Sam Jones the County council councillor for this area. Could allow time for the weather to be drier.
110.	<u>CANALSIDE TREE REMOVAL</u> To consider the removal of 2 trees on a plot on the site. No decision made. Not enough information provided to make a decision. Site representative to provide this.
111.	<u>SITE REPORTS</u> - Allotment Representatives are requested to notify the office of any maintenance issues
112.	Meeting closed at 7.10pm – next meeting is Monday 27 th April 2026 Cllr Mrs K Dray send her apologies for this meeting

APPENDIX A

REPORT – 23rd February 2026

To: Allotments Committee, Warwick Town Council

- Purpose:** The purpose of this report is to update the Allotments Committee on the work undertaken by the Allotments Administrator (the Administrator) since the last meeting.
- Background:** The administration of the Council's managed allotment sites is carried out by the Administrator who is the Assistant Town Clerk. The Administrator is required to submit a report to each Allotments Committee meeting, and this is that report.

• Updates

○ **Myton Green**

Meeting with WDC representative on site w/c 23rd February for an update on the car park

○ **Canalside**

Two Certificates for the biggest pumpkin growers.

- **PEAS**
Meeting held 18th December 2025 between WTC, site rep and Chair of the site.
Continue to seek permission for drainage across the land
- **Cape Housing** – water has been turned off in December 2025 to the site.
3 sheds broken into 1st February 2026
Plot 5A given up and plot 12 being split in half.
Plot 5A has been let for 2026
- **Railwayside** – broken lock and chain reported December 2025, 2 new locks provided
Plot 8B has been let

3. Waiting lists:

- Cape Housing - 24
- Railwayside - 31

4. Recommendations: the committee is asked to note this report

Angela Clarke, Assistant Town Clerk

12th February 2026