



# WARWICK TOWN COUNCIL

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Jayne Topham  
Town Clerk

## ALLOTMENT COMMITTEE

### MINUTES OF THE MEETING – MONDAY 3<sup>RD</sup> JULY 2017

#### **Present: Committee Membership:**

Councillor M Ashford  
Councillor Mrs L Bolton – Chairman  
Councillor C Cross  
Councillor R Edgington (substitute)  
Councillor J P Bromley  
The Mayor (Ex Officio)  
Councillor T Morris

#### **Co-opted Members:**

Mr J Hinks (Percy Estate), Mr S Poynter (Percy Estate), Mr A Will (Canalside), Mr J Owen RHS, Mrs S Murray (Percy Estate), Mr P Atkinson (Cape Housing), Liz Healey, Victoria Bibby.

#### **71. Election of Chairman**

It was proposed and seconded that Councillor L Bolton be elected as Chairman. No other nominations were received and it was:

RESOLVED: That Councillor L Bolton be elected as Chairman for the municipal year 2017/8.

#### **72. Election of Deputy Chairman**

It was proposed that Councillor C Cross be elected as Deputy Chairman. No other nominations were received and it was:

RESOLVED: That Councillor C Cross be elected as Deputy Chairman for the municipal year 2017/18

#### **73. Apologies.**

Apologies for inability to attend were received from Martyn Ashford

#### **74. Declarations or Personal and Prejudicial Interests**

Members did not notify the Chairman of any matters arising from the agenda which might have an interest of personal or prejudicial nature

#### **75. Minutes of the meeting held on 8<sup>th</sup> May 2017.**

It was resolved to approve the minutes as a true record.

#### **76. Update from the Allotment Administration Team**

**Canalside Trees.** Councillor J P Bromley advised that this had not been dealt with due to college resources. This would have to be reviewed at a later date. LH to inform the Town Clerk to see if WCC are able to assist.

**Percy Estate fire damage from the greyhound racetrack.** It was agreed by all three Percy Estate Representatives that no further action needed to be taken and it would not be necessary to replace the fence as the area had now been cleared of debris.

The bollards have now been installed at the Percy Estate site, the Reps thanked Councillor Richard Edgington for looking in to this matter.

#### **77. Rules and Regulations.**

It was agreed that the Rules and Regulations can be signed off with the addition of two new rules.

#### **78. Judging**

Judging took place on the 1<sup>st</sup> July 2017. LH read out the results in the meeting. It was requested that notices are to be given out earlier next year to allow plot holders chance to prepare. As S Poynter (representative) has won the overall prize for the last three years he was asked if he would consider standing down next year. LH to organise posters to display showing the winners.

#### **79. Tenancies and Lettings**

**Canalside** – no action needed

**Cape Housing** – There are a lot of plots in need of cultivation. The Allotment Administration Team offered to send non-cultivation letters to plot holders after further instructions from the Reps. Grass cuttings left by the waste company were also discussed, an agreement is in place to allow this as it provides valuable resources for the plots.

Marilyn Lowe, a plot holder spoke about the 'Memories Wildlife Garden' adjacent to plot 10b and 6a. It was requested and agreed that should any new tenant take on these plots in the future they would respect this area. There is a fence surrounding the garden to identify the location.

**Percy Estate** – The hedge surrounding plot 18 has now been trimmed. Permission was given for a one off bonfire. Plot 18 is now vacant and will be split into two plots. A thank you letter will be sent to David Overton thanking him for all his hard work and assistance. 8c to be issued with a notice to quit and to reinstate the path and remove fencing.

**Railwayside** – no action needed.

It was agreed that the Percy Estate Reps would carry out regular site inspections and report to the Committee, this offer could be extended to other sites if agreed.

Any new plot holders must be informed of the responsibility and commitment they are taking on.

**80. Maintenance**

WTC to liaise with WCC as the trees on several of the sites are out of control and need cutting back

**81. Vandalism**

Nothing to report

Signed..... Date.....