



# WARWICK TOWN COUNCIL

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WARWICK  
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Jayne Topham  
Town Clerk

## ALLOTMENTS COMMITTEE MEETING

**MONDAY 25th APRIL 2022**

### **Present:**

Councillor Mrs L Butler (sub)  
Councillor N Butler (Chair)  
Councillor S Cross  
The Mayor (Ex Officio)

### **Co-opted Members:**

Mr C Wiggins (Railwayside) PEAS rep P Borrill & A Wills Canalside rep. P Lamb RHS.

## **MINUTES**

**389. Apologies.** Cllr. M Ashford, Cllr O Jacques, Cllr N Murphy & Cllr D Skinner sent their apologies it was resolved to accept them. Liz Healey VIC Manager also sent her apologies.

**390. Declarations of Personal and Prejudicial Interests.** None

**391. Minutes of the committee meeting held on 28<sup>th</sup> February 2022** – it was resolved to approve the minutes.  
Action: Canalside Fence noted in Liz's last report– Liz to report actions at next meeting.

**392. Update from Allotment Administration Team** - Mrs L Healey  
Report reviewed.  
A request was made for the vacant plots on the Self-Managed sites to be advertised by Liz – PEAS will produce a poster for Liz to use. They have 3 vacant plots at present.

The recommendations were approved.

In addition, it was agreed to prepare the signage for the allotment competition dated 25<sup>th</sup> June 2022 and for the signage to be issued to sites as soon as possible.

**393. Maintenance** - Allotment Representatives are requested to notify the office of any issues in advance of the meeting. No requests were made.

**394. Devolved Management** – Cllr N Butler gave a verbal report.

Canalside are now Self-Manged. They have applied for a grant from the Town Council for set up costs.

Cape Housing and Railwayside wish to remain with the Town Council. Myton Green will be established self-managed.

Representatives from the self manged sites will be co-opted to report – this will be an agenda item for the next meeting.

Cllr. N Butler confirmed that the devolved management project is now complete.

**395. Myton Green Allotment site** – the Town Clerk advised that the road adoption, which is holding up the land transfer is imminent. There will be a meeting held on the 5<sup>th</sup> May with those who are on the waiting list to start to form a committee. There are 20 plots available with 20 people on the waiting list.

**396. Tree reports** – the reports were noted. The Town Clerk advised that quotes were being sought for the works identified. Due to the ongoing assessment of the trees a low-level maintenance need has been highlighted.

Signed..... Dated.....