



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

ALLOTMENTS COMMITTEE MEETING

THURSDAY 28th FEBRUARY 2022

Present:

Councillor M Ashford
Councillor Mrs L Butler (sub)
Councillor N Butler (Chair)
Councillor S Cross
Councillor N Murphy

Mrs L Healey – Allotment Administration.

Co-opted Members:

Mr C Wiggins (Railwayside) Mr A Will (Canalside), Peter Lamb WHS.

323. Apologies The Mayor (Ex Officio), Councillor O Jacques & Councillor D Skinner.
It was resolved to accept their apologies.

324. Declarations of Personal and Prejudicial Interests. None

325. Minutes of the committee meeting & AGM held on 29th November 2021 – It was resolved to approve both documents.

326. Update from Allotment Administration Team - Mrs L Healey's report was circulated prior to the meeting and there were no questions were raised.
Liz advised that a quote is being obtained for the fence requiring maintenance on Canalside.
Cape Housing site is being split into two halves. Peter Atkinson will be rep. for Cape Housing West and a rep. for East is being sort – Liz will help with issues on the East side for the time being. Cllr Butler advised Councillors that the community garden on Cape Housing had been transformed and that an area on the East side was going to be tackled by the volunteer group as well.

327. Maintenance - Allotment Representatives are requested to notify the office of any issues in advance of the meeting. – None.

328. Devolved Management – Cllr N Butler advised that Canalside were moving ahead. They will be applying for a grant to assist them with set up costs. They have plans for future changes and Cllr Butler will support them with this.

329. Myton Green Allotment site – Town Clerk advised that Councillors had visited the site Liz Healey & Cllr Butler met a representative from NAS to review the layout. The Town Clerk had contacted the developers making a request for palisade fencing, to aid security, but this was declined as it was felt that the hedging would grow and provide sufficient protection. A request to have the layout of the plots reviewed was also declined. If we were to change the site, we would need to carry the cost and also may need to obtain planning permission. The NAS rep. will provide us with a layout for the committee to consider. This site will be self-managed from the outset Cllr Butler advised that a committee is being sought from the reserve list.

330. Meeting dates – clarify removal of rep’s meetings and dates for 2022/23 – Town Clerk The need for Rep’s meetings was discussed and it was resolved to remove them as there are fewer Reps now and there is more interpersonal contact between the office and reps, in between meetings, which is more efficient. It was agreed that September would be a better time to hold the AGM in 2022.

Committee meeting dates were advised to be the following:

2022 – 21st July/26th Sept with AGM/14th Nov. 2023 – 13th Feb/5th April.

Signed..... Dated.....