



Jayne Topham
Town Clerk

ALLOTMENTS COMMITTEE MEETING

THURSDAY 22nd JULY 2021

Present:

Councillor M Ashford (Chair)
Councillor S Cross
Councillor Mrs MA Grainger (sub)
Councillor O Jacques
Councillor N Murphy
Councillor D Skinner
The Mayor (Ex Officio)

Mrs L Healey – Allotment Administration.

Co-opted Members:

Mr J Hinks (Percy estate), Mr C Wiggins (Railwayside) Mr A Will (Canalside) J Owen RHS, PEAS representative

MINUTES

- 81. Elect a Chair of this committee for the Municipal year 2021/22** Cllr N Butler was nominated all were in favour there were no other nominations received.
- 82. Apologies:** Reps: J Hinks & J Owen. Councillor N Butler it was resolved to accept their apologies.
- 83. Declarations of Personal and Prejudicial Interests - None**
- 84. Elect a Deputy Chair of this committee for the Municipal year 2021/22**
Cllr M Ashford was nominated all were in favour there were no other nominations received.
- 85. Minutes of the committee meeting April 26th** –It was resolved to accept the draft minutes as a true record.

86. Update from Allotment Administration Team – Report received from Liz Healey
Appendix 1.

87. Tenancies & Lettings – Waiting list has reduced slightly.

88. Maintenance – No new matters were raised.

89. Devolved Management – Report from Cllr N Butler read by the Town Clerk
Appendix 2.

A proposal was received from the Railwayside site. This will be considered at the next devolved management meeting.

90. Myton Green Allotment site – Town Clerk advised that the land transfer was taking place. There is no vehicular access to the site at present, only by foot. Once building is completed the access road will be opened. A waiting list of local residence has been started. A decision regarding allocation will be made once the legal requirements are known.

91. Reps Meetings – the reps present would like to continue with these meetings dependant on the outcome of the devolved management meetings.

92. Accident book/risk assessment for each site – Following a discussion the document was approved.

93. Replacing standpipes – PEAS allotment site – Three quotes were reviewed it was resolved to select Warwick Drainage and Plumbing to carry out the work.