



# WARWICK TOWN COUNCIL

Court House  
Jury Street  
WARWICK  
CV34 4EW  
Tel: 01926 411694

Jayne Topham  
Town Clerk

## ALLOTMENTS COMMITTEE MEETING

21<sup>st</sup> JULY 2022

### Present:

Councillor N Butler  
Councillor S Cross  
Councillor O Jacques

### Co-opted Members:

Cliff Wiggins (Railwayside), Phil Borrill –(PEAS)

## MINUTES

**74. To elect a Chairman for the Municipal Year 2022/23** - Cllr O Jacques was nominated all were in favour there were no other nominations received.

**75. Apologies:** The Mayor (Ex Officio), Councillor M Ashford, Councillor N Murphy, Councillor D Skinner. It was resolved to accept their apologies.  
Mrs L Healey – Allotment Administration. Peter Atkinson (Cape Housing West)  
Simon Wilson (Canalside), Peter Lamb (WHS).

**76. Declarations of Personal and Prejudicial Interests.** – None.

**77. To elect a Deputy Chairman for the Municipal Year 2022/23** Cllr N Butler was nominated all were in favour there were no other nominations received.

It was also resolved to Co-opt Myton Green Allotment Society on to this committee. All were in favour.

**78. Update from Allotment Administration Team** - Mrs L Healey  
Report attached. The report was noted, and it was agreed to write a letter of thanks to Alan Wills.

**79. Maintenance** - Allotment Representatives are requested to notify the office of any issues in advance of the meeting. None received.

**80. PEAS** – review lease and Management accounts.

The lease was due to be reviewed after a year to ensure the society felt the new process was working – it will not be reviewed again until the renewal after 7 years. PEAS do not wish to make any changes to the Lease.

The accounts look healthy.

**81. Myton Green Allotment site** – The Town Clerk advised that the standpipes were being connected and the works finished on the road in July. The site will be free of weeds before the transfer. There is no proposed date for the transfer as yet.

**82. Competition** - The annual allotments competition in Warwick took place on the 26<sup>th</sup> June. Winners of the competition have been announced and posted on the Warwick Town Council Website. There are a number of trophies and certificates which will be handed to plot holders at the Warwick Town Council Awards Evening on the 26<sup>th</sup> September at the Court House.

The competition is open to all plot holders on all sites in Warwick. Points are given for the range and quality of fruit and vegetables, special features and overall impression of the plot. There are also points for being environmentally friendly.

The Administrator and Councillors Noel Butler and Oliver Jacques accompanied the judge Andrew Caine on the day and it was clear to see the amount of effort that had been put in.

**83. Co-opts reports.**

**Railwayside** – Concerns raised about water usage. No restriction are in place – a common sense approach is needed. Hosepipe bans may need to be considered. The site has one complete vacancy – which is being viewed this week. Two half plots will come available at Christmas. One is being encouraged to carryout further works and may become available.

**PEAS** – They currently have a short waiting list. Empty plots need to be tidied, they are trying to get a working group together to do this. Charity site – no response from the organiser therefore the plot will be taken over by PEAS as no work has been carried out. Leaflets advertising the site are being produced.

**Cape Housing West** – non cultivation letter needs to be discussed for 12b. Cllr Butler and the Town Clerk will discuss.

**Canalside** – society is progressing well. Canalside Allotment Society now operational

\* Bank account in place

\* Insured

\* Member of the National Allotment Society \*Electronic communication established with

- 80% of plot holders \*All plot holders updated on latest status
- \*Weatherproof noticeboard due end July.
- \*Process agreed for improving maintenance by monthly committee inspections and subsequent communications. All agreed as appropriate with our NAS representative.
- \*No unoccupied plots.

Signed..... Dated.....