



# WARWICK TOWN COUNCIL

Court House  
Jury Street  
WARWICK  
CV34 4EW  
Tel: 01926 411694

Jayne Topham  
Town Clerk

## ALLOTMENT COMMITTEE MEETING

### MINUTES OF THE MEETING – MONDAY 19<sup>th</sup> NOVEMBER 2018

#### **Present: Committee Membership:**

Councillor M Ashford

Councillor Mrs Lyn Bolton

Councillor Mrs C Cross (Chair)

Councillor J P Bromley

Councillor T Morris

#### **Co-opted Members:**

David Overton, J Hinks (Percy Estate), Mr A Will (Canalside), Mr P Atkinson (Cape Housing), John Owen RHS, Liz Healey.

#### **211. Apologies.**

Apologies were given from The Mayor, Reps Steve Poynter and Cliff Wiggins. It was resolved to accept their apologies.

#### **212. Declarations or Personal and Prejudicial Interests**

None

#### **213. Minutes of the meeting held on 10<sup>th</sup> September & 8<sup>th</sup> October 2018.**

It was resolved to approve the minutes as a true record.

#### **214. Update from the Allotment Administration Team**

A plot holder is moving out of area – confirmed that a letter needed to be sent to state that we would not renew agreement next year as they are out of area.

Updated rules and regs with right to appeal – we will advise plot holders in their renewal letters agreed no need to reissue.

Rep Nominees – James Hogg, plot 20 Railwayside has put his name forward.

No issues with plots

6b Cape Road has now resigned

Bonfires – a request had been received to be able to have monthly bonfires. The rules will apply unless there are specific circumstances i.e. blight – these will have to be approved by the office.

**215. Rules and Regulations** – appeal notice. Advised committee of addition.

**216. Tenancies & Lettings** – no comments

**217. Maintenance** – Alan requested a site visit regarding the trees on Canalside – this is being organised with the Forestry Team, Cllr JP Bromley requested that this be reviewed looking at Soil Structure improvement, Cllr T Morris requested that any trees removed are replaced appropriately.

**218. 100 Greville Road Watermain** - a quote was received from Allworks – David Overton advised that the quote should be for 13 stand pipes not 7. A revised quote was requested and a third quote will be gained.

Annual Meeting was held in the Ballroom following the conclusion of the meeting.

Signed..... Date.....