



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

WARWICK TOWN COUNCIL

ALLOTMENT AGM

MONDAY 23rd NOVEMBER 2020

1. **Opening of the meeting** – Councillor N Butler opened the meeting and welcomed the plot holders who attended. There were plot holders present on Microsoft Teams. Apologies from Cllr. Dave Skinner.
2. **Nominations for Representatives – vacancies** – Liz Healey reported that representatives were in place on the Percy Estate, Canalside and Railwayside sites and do a really good job. There is a vacancy for a rep on the Cape Housing site. This vacancy has been open for a while now. LH has made several requests to plot holders but has been unable to fill the post. LH suggested we write to all plot holders on all sites to see if anybody is interested in taking on the role.
3. **Financial Reports (see attached)** – Town Clerk presented the summary for all sites for the financial 2019/2020 and the current year to date. In the current year figures the income figure is low due to the rent being paid in January 2021. The financial position was noted.
4. **Allotment competition – update** – LH reported that awards were going to be presented on site on the 28th November 2020, due to COVID-19 this has now been moved to the 5th December. Should this not be achievable due to government guidelines the certificates would need to be posted out.
5. **Devolved Management** – Cllr Butler reported that he has been in constant touch with PEAS, they are very close to signing the lease and have now registered with the ICO which means WTC can release the database. The lease was initially due to start in January, but PEAS have asked for it to start on 1st April 2021 to give them chance to prepare. The WTC admin team will collect the 2021 rent and pass to PEAS once they have signed the lease. Cllr Butler will then concentrate on the other three sites. It is recommended that these sites look to form one association with one strong committee, separating the money for each site.

6. Members questions - Cape Housing - Brenda Finn asked if there has been any vandalism on any other sites following on from the incidents at Cape Housing. Alan Will reported that Canalside remained free of incidents. Janice Cooke spoke about the weedkiller incident at the Percy Estate site, this was a one-off incident earlier in the year. Cllr Butler is looking at Cape Housing security, padlocks have been put on the gates, notices put up to say it is private land so that trespassers cannot use the excuse saying they didn't know it is private land. Councillor Butler will investigate additional security with the fencing at Cape Housing and take this as an action.

Signed..... Date.....