



Jayne Topham  
Town Clerk

## ALLOTMENTS COMMITTEE MEETING

MONDAY 29<sup>th</sup> NOVEMBER 2021

### Present:

Councillor M Ashford  
Councillor N Butler (Chair)  
Councillor S Cross  
Councillor O Jacques  
Councillor N Murphy  
Councillor D Skinner  
The Mayor (Ex Officio)

Mrs L Healey – Allotment Administration.

### Co-opted Members:

Mr J Hinks (Percy estate), Mr C Wiggins (Railwayside) Mr A Will (Canalside)

## MINUTES

**220. Apologies** - none

**221. Declarations of Personal and Prejudicial Interests.** – none

**222. Minutes of the committee meeting held on 6<sup>th</sup> September 2021** – it was resolved to approve the minutes as a true record.

**223. Update from Allotment Administration Team** - Mrs L Healey presented her report. No questions were raised.

**224. Maintenance** – no further issues raised.

**225. Rent charges 2022** – recommendation from Cllr N Butler reviewed his report The recommendations were fully approved.

**226. Devolved Management** – Cllr N Butler reviewed his report There was nothing to change in the report. The recommendations were fully approved.

The size of the site is 3,450 square metres – this can be added to the lease and the lease can be signed.

**227. Myton Green Allotment site** – the Town Clerk advised that the developer doesn't know when the access road will be completed or the final works to the allotments. The Town Clerk will investigate further and organise another site visit. The land transfer is in the hands of solicitors. This site will be self-managed from the outset.

Signed..... Dated.....