



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

ALLOTMENT COMMITTEE MEETING

MINUTES OF THE MEETING – MONDAY 10th SEPTEMBER 2018

Present: Committee Membership:

Councillor Mrs L Bolton

Councillor M Ashford

Councillor Mrs C Cross

Councillor J P Bromley

Councillor T Morris

Co-opted Members:

David Overton & Steve Poynter (Percy Estate), Mr A Will (Canalside), Mr P Atkinson (Cape Housing), Cliff Wiggins (Railway) Liz Healey.

151. Apologies.

Apologies were given from The Mayor and WHS J Owen
It was resolved to accept their apologies.

152. Declarations or Personal and Prejudicial Interests

None

153. Minutes of the meeting held on 26th July 2018.

It was resolved to approve the minutes as a true record.

154. Forming Allotment committees — Presentation from David Glover Rugby Allotment Assoc. Devolved Management.

- Review outputs from the working group

David Glover gave an excellent presentation reviewing his experience with establishing an allotment association. Reps and Councillors were given the opportunity to ask questions.

Prior to this meeting the working group met to discuss their views and how to present them at the forthcoming AGM in November 2018. The Percy allotment site were willing to set up a committee, if agreed by the Town Council. It was agreed to mention this at the AGM following the presentation by Kenilworth and questions for the National Association representatives.

155. Waste Land at Cape Housing – Cllr T Morris to update

Cllr T Morris advised that he had met with Officers from WDC and they were going to let him know if they were able to clear the site and if so to what cost.

156. Update from the Allotment Administration Team

Liz advised that a new scheme of receiving rent payments was to be applied next year. Tenants will be asked to come in over two weekends in January to make payments. The office will be open on the Sunday for those two weekends to accommodate this. Cllr Mrs L Bolton raised a concern following the recent Horticultural Show, held at the Court House in Warwick. Reps were asked why there were no entries from the Warwick allotments. The Admin team will send a reminder out next year.

157. Tenancies & Lettings

Railwayside – non-cultivation letters to be sent to 6A,8A,9A and 23A

Cape Housing – 6B has appealed against the notice to quit and a meeting is being set with the National Allotment Association.

Percy Estate – reps agreed to a follow up meeting with the administration team re. non-cultivation.

158. Maintenance – None

159. Peel Road Allotments –the Town Clerk and Cllr T Morris visited the site and found access. The gate had been locked and the site was very overgrown. It was agreed for Cllr T Morris to speak to the local resident who had made the enquiry to see if other residents wished to join the project before taking this any further.

160. Community Allotments – Rep Steve Poynter has made great progress creating the new community allotment. The TC and Cllr T Morris visited the site. Cllr Mrs A Littlejohn was keen to link a project with Evelyn’s gift to support Community Allotments. A meeting will be held to take this further and Steve will feedback to the next meeting.

161. Percy Allotment water supply – Rep David Overton had met with Mr Kerr and project proposals were being discussed – this will be fed into the next meeting.

162. AGM 19th November – format agreed.

Signed..... Date.....