



# WARWICK TOWN COUNCIL

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Jayne Topham  
Town Clerk

## ALLOTMENT COMMITTEE MEETING

### MINUTES OF THE MEETING – 9<sup>th</sup> September 2019

#### **Present: Committee Membership:**

Councillor M Ashford (Chair)  
Councillor Mrs L Butler  
Councillor N Butler  
Councillor D Skinner

#### **Co-opted Members:**

Alan Wills (Canalside), Jon Davidson (Cape Road) John Hinks (Percy Estate), Cliff Wiggins (Railway side), Liz Healey.

**140. Apologies.** Apologies were given from The Mayor, Councillors S Cross & T Morris. RHS J Owen. It was resolved to accept their apologies.

#### **141. Declarations or Personal and Prejudicial Interests**

None

#### **142. Minutes of the meeting held on 22nd July 2019.**

It was resolved to approve the minutes as a true record.

#### **143. Update from the Allotment Administration Team**

64b Percy has now been sprayed with weed killer. It was not all used and the remainder is kept in a lockable place. A certificate has been handed over. This plot can now be offered out.

Non cultivation letter to go to 50a and 50b Percy.

#### **144. Tenancies and Lettings**

6a Railwayside – Liz to get in touch with, there are extenuating circumstances, LH to chase as other plot holders are commenting on the state of the plot.

Plot 1 Railwayside has been split into 3.

44b LH to contact to take on 44a, subject to rubbish being cleared

Plot 13 Cape Housing– To offer out following a Notice to quit

Plot 1b Cape Housing taken on by site rep Jon Davis

**145. AGM November 2019** – It was resolved to include the following items on the agenda:

Devolved Management – next steps – Cllr N Butler.

Allotment Judging – results

Revised Rules and Regulation

Finance report

Rep nominations Percy Allotments

Members Questions

The AGM starts at 7pm with a committee meeting before starting at 6.30pm.

**146. Maintenance** – Canalside – fence needs to be higher/ next to park, due to illegal entry to the allotment site– Town Clerk to speak to Chris Makasis WDC in the first instance.

Percy Estate – the road leading down to the allotment was in poor repair again. Also, there is overhanging weeds/greener that needs to be cut back. An email request had been sent to Warwick District Council the Town Clerk will enforce.

Packmore community garden – concerns were raised regarding maintenance the Town Clerk will liaise with Cllr T Morris in the first instance before contacting the Packmores direct.

Railway side –cutting back of the grass bank – it was agreed for this to be cut for £100.

**147. 100 Greville Road Watermain** – Seven Trent are in the process of installing the meter.

The area of ground near the main entrance gate was considered to be springy. It was agreed for the hole to be re-dug, filled with rubble and relevelled to resolve the issue.

**148. Devolved Management** – The steering group had suspended its works and passed all of the key documents to the office. A notice was placed on the site advising allotment holders of this. It was agreed to place this item on the agenda to request nominations to form a new committee to continue the good work carried out so far. Cllr N Butler will lead this project for the committee.

**149. Rules & Regulations** - there were 3 points raised at the previous meeting:

1. Review “one – off” bonfire with Rep supervision – this was approved.
2. Termination of a plot – kept strictly to one month? – this was approved.
3. New plot holders all to be given a month’s trial? – a three-month trial was agreed.

Also, following a discussion it was suggested that this item should be reviewed:

Should Reps pay rent for their allotments? This was approved for any allotments held by a Representative.

Signed..... Date.....