



WARWICK TOWN COUNCIL

TOWN CLERK

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ALLOTMENTS COMMITTEE

22nd September 2025

PRESENT:

Councillor S Pargeter

Councillor Mrs K Dray

Councillor Ms CL Moynihan

Councillor Mrs E Harrison

Assistant Town Clerk (ATC) Mrs A Clarke

Mayor ex officio Councillor Ms J. D'Arcy

COOPTED MEMBERS PRESENT:

Mr R Collier (Railwayside), Mr Alan Will (Canalside), Mr P Borrill – (PEAS), Mr S Poynter – (PEAS), Mr S Cleal (Myton Green)

MINUTES

85.	<u>APOLOGIES:</u> Cllr Mrs Mini Kaur Mangat and Peter Lamb (WHAS) sent their apologies – it was resolved to accept them.
86.	<u>DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST:</u> There were none.
87.	<u>MINUTES OF MEETING HELD ON 14th July 2025</u> – noted and approved as a fair record of the meeting Allotments Minutes July 2025.pdf
88.	<u>UPDATE FROM ALLOTMENT ADMINISTRATION</u> – Mrs A Clarke report noted See APPENDIX A for report
89.	<u>SITE REPORTS:</u> Canalside site – No issues reported Cape Housing – No issues reported Railwayside –No issues reported

	<p>PEAS Concern expressed about their feeling that no progress was being made with regard to the drainage. ATC advised that the landlords had been spoken to and were to contact their tenant about permission to cross the land.</p> <p><u>Myton Green</u> – Outstanding car park item with Warwick District Council (WDC) ATC to contact WDC for an update</p>
90.	Meeting closed at 6.39pm – next meeting is Monday 17 th November 2025

APPENDIX A

REPORT – 22nd September 2025

To: Allotments Committee, Warwick Town Council

- Purpose:** The purpose of this report is to update the Allotments Committee on the work undertaken by the Allotments Administrator (the Administrator) since the last meeting.
- Background:** The administration of the Council's managed allotment sites is carried out by the Administrator who is the Assistant Town Clerk. The Administrator is required to submit a report to each Allotments Committee meeting, and this is that report.

• Updates

- **2026 Rent** will be on the agenda for the November meeting. For the self-managed sites, please let Angela have all the relevant supporting information before the November meeting if you wish to seek a rent reduction.

- **Seed catalogues** are available for 2026

- **The Asps**

This is within the Bishops Tachbrook parish council boundary who will have responsibility for the management of the allotment plots. Email the clerk directly if anyone wants to go on the waiting list for a plot.

Canalside

Thankyou very much for taking the time to show an American visitor around the site

- **Cape Housing**

New gate posts have been fitted and the gate rehung on the East side of the site
Thursday 18th September site meeting with councillors and ATC about a possible community plot.

- **Railwayside**

New sites reps from plots 12b and 21

Plot 8b moving to plot 10 from January 2026

Plot 23b tenants leaving in December 2025

3. Waiting lists:

- Cape Housing – 29
- Railwayside - 32

4. Recommendations: the committee is asked to note this report

Angela Clarke, Assistant Town Clerk

15th September 2025

Signed..... Dated.....