



WARWICK TOWN COUNCIL

TOWN CLERK

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ALLOTMENTS COMMITTEE

NOTICE IS HEREBY GIVEN a meeting of the **ALLOTMENTS COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **MONDAY 14th July 2025 commencing at 6.30pm**

COMMITTEE MEMBERSHIP:

Councillor S Pargeter
Councillor Mrs. K Dray
Councillor Mrs. E Harrison
Councillor Mrs. M Kaur Mangat
Councillor Miss. CL Moynihan

The Mayor (Ex officio)

CO-OPTED MEMBERS:

Mr P Atkinson (Cape Housing West), Mr P Collier (Railwayside), Mr R Collier (Railwayside), Mr S Wilson (Canalside), Mr Alan Will (Canalside), Mr P Borrill – (PEAS), Mr S Poynter – (PEAS), Mr D MacLeod (Myton Green), Mr D Barber (Myton Green), Mr P Lamb (WHS)

AGENDA

Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

1.	TO ELECT A CHAIR FOR THE MUNICIPAL YEAR 2025-2026 - Clerk
2.	APOLOGIES:

3.	DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST: <i>Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.</i>
4.	TO ELECT A DEPUTY CHAIR FOR THE MUNICIPAL YEAR 2025-2026
5.	<u>MINUTES OF MEETING HELD ON 24TH FEBRUARY 2025</u> – to note and approve the amended minutes Allotment-Committee-Meeting-minutes-24th-February-2025 Amended.pdf
6.	<u>MINUTES OF MEETING HELD ON 28th APRIL 2025</u> – to note and approve Allotment-Committee-Meeting-minutes-28th April 2025 DRAFT.pdf
7.	TERMS OF REFERENCE To be reviewed for this municipal year Allotments Terms of Reference 2025-2026.docx
8.	<u>Review Allotments rules and regulations</u> To review and approve the Allotment rules and regulations 2025, section 5.17 redrafted Allotment Rules and Regulations 2025 REDRAFTED.docx
9.	<u>UPDATE FROM ALLOTMENT ADMINISTRATION</u> – Mrs A Clarke Report to Allotments Committee 14th July 2025.pdf
10.	<u>COMPOSTING OPPORTUNITY</u> To discuss the opportunity to recycle the plants and compost from the hanging baskets when taken down in October
11	<u>PLOT 10B CAPE HOUSING – REQUEST TO CHANGE TO A COMMUNITY PLOT</u> Plot 10b has lay fallow and untended since it was severely flooded in winter/spring 2024. This plot is always prone to flooding in winter/spring but 2024 was the worst flooding in thirty years. Confirmed by a former long standing plot holder. Several plot holders from Cape Housing East would like to transform this plot into a community area consisting of fruit trees, fruit bushes and a community seating area along with a notice board. We feel the planting of fruit trees and bushes would take up some of the flood water making the plot productive and tidy again
12.	<u>SITE REPORTS</u> - Allotment Representatives are requested to notify the office of any maintenance issues in advance of the meeting.
13.	Next meeting date Monday 22nd September 2025 AGM

7th July 2025 *Angela Clarke* Assistant Town Clerk