



WARWICK TOWN COUNCIL

TOWN CLERK

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ALLOTMENTS COMMITTEE

NOTICE IS HEREBY GIVEN a meeting of the **ALLOTMENTS COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **MONDAY 13th July 2026 commencing at 6.30pm**

COMMITTEE MEMBERSHIP:

Councillor Ms. J D'Arcy
Councillor Mrs. C Bryan
Councillor Mrs. K Dray
Councillor Mrs. E Harrison
Councillor Mrs. M Kaur Mangat
Councillor Miss. CL Moynihan

The Mayor (Ex officio)

CO-OPTED MEMBERS:

Mr P Atkinson (Cape Housing West), Mrs S Exton (Cape housing East) Mr S Wilson (Canalside), Mr Alan Will (Canalside), Mr P Borrill – (PEAS), Mr S Poynter – (PEAS), Mr P Lamb (WHS) Mr P Gascoigne (Railwayside), Mr N Gascoigne (Railwayside) Ms B James (Railwayside)
No representative (Myton Green),

AGENDA

Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

1.	TO ELECT A CHAIR FOR THE MUNICIPAL YEAR 2026-2027 - Clerk
2.	APOLOGIES:

3.	<p>DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST: <i>Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.</i></p>
4.	<p>TO ELECT A DEPUTY CHAIR FOR THE MUNICIPAL YEAR 2026-2027</p>
5.	<p>MINUTES OF MEETING HELD ON 27th APRIL 2026– Approved at Full Council 22nd May 2026 To note and sign Allotment Committee Meeting minutes 27th April 2026.pdf</p>
6.	<p>TERMS OF REFERENCE To be reviewed for this municipal year Allotments Terms of Reference 2025-2026.docx</p>
7.	<p>UPDATE FROM ALLOTMENT ADMINISTRATION – Mrs A Clarke Report to Allotments Committee 13th July 2026.docx</p>
8.	<p>REPLACEMENT GATE POST – Canalside Approval for a replacement gate post which has broken at ground level.</p>
9.	<p>WATER USAGE CAPE HOUSING Packmore Community Garden seeking agreement to use the water tap during the periods of hot weather 27th May. Water usage to be noted so a percentage of the bill can be apportioned to the town council</p>
10.	<p>WATER USAGE CAPE HOUSING EAST Request to use a hose pipe in June, July and August 2026 to fill watering cans and water butts The water is only available to use for six months of the year. The hose pipe would only be used for three months of the year during growing season. For health and safety reasons, 19 plot holders each carrying 2 watering cans during 25/33° degree temperatures would be extremely dangerous. Severn Trent have informed us there is currently no water shortage. This will help people with joint and back issues, many thanks for your support</p>
11.	<p>PEAS Drainage update To receive the below report and review and actions required PROGRESS REPORT ON PERCY ESTATE DRAINAGE JULY 2026.pdf PEAS FM correspondance.pdf</p>
12.	<p>PEAS encroachment update To receive the below report and review any actions required ENCROACHMENT SUBMISSION TO WTC JULY 2026.pdf</p>

13.	Tree protection order for Cape Housing Approve application for TPO for oak tree on Cape housing West W3W reference = https://what3words.com/pays.laying.return
14.	SITE REPORTS - Allotment Representatives are requested to notify the office of any maintenance issues in advance of the meeting. PEAS requested update on what's happening with filling in the potholes on the road to the allotments.
15.	Next meeting date Monday 21st September 2026 followed by the AGM at 7pm

6th July 2026 *Angela Clarke* Assistant Town Clerk