WARWICK TOWN COUNCIL

TOWN CLERK
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ALLOTMENTS COMMITTEE

NOTICE IS HEREBY GIVEN a meeting of the **ALLOTMENTS COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **MONDAY 16th November 2026 commencing at 6.30pm**

COMMITTEE MEMBERSHIP:

Councillor Ms. J D'Arcy
Councillor Mrs. C Bryan
Councillor Mrs. K Dray
Councillor Mrs. E Harrison
Councillor Mrs. M Kaur Mangat
Councillor Miss. CL Moynihan

The Mayor (Ex officio)

CO-OPTED MEMBERS:

Mr P Atkinson (Cape Housing West), Mrs S Exton (Cape housing East) Mr S Wilson (Canalside), Mr Alan Will (Canalside), Mr P Borrill – (PEAS), Mr S Poynter – (PEAS), Mr P Lamb (WHS) Mr P Gascoigne (Railwayside), Mr N Gascoigne (Railwayside) Ms B James (Railwayside)
No representative (Myton Green),

AGENDA

Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

1.	**APOLOGIES:**
2.	**DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:** *Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes*

	apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.
3.	**SIGN MINUTES OF MEETING HELD ON 21ST SEPTEMBER 2026**– Approved at Full Council 15th October 2026 Allotment Committee Meeting minutes 21st September 2026.pdf
4.	**UPDATE FROM ALLOTMENT ADMINISTRATION** – Mrs A Clarke Report to Allotments Committee 16th November 2026.docx
5.	**2027 RENT REVIEW** To review the rents charged for Cape Housing and Railwayside sites – see attached report Report - Rent Review - Cape Housing Railwayside 2027.docx
6.	**SITE REPORTS** - Allotment Representatives are requested to notify the office of any maintenance issues in advance of the meeting.
7.	**REVIEW ROLE OF SITE REPRESENTATIVE** To review and agree the definition of a site representative for the sites managed by the Town Council. Role of a site representative - Draft November 2026.docx
8.	**PEAS update** PEAS to update the committee following their AGM on 15th October 2026 2026 PEAS AGM Minutes.pdf
9.	**Next meeting date Monday 22nd February 2027**

9th November 2026 *Angela Clarke* **Assistant Town Clerk**