



WARWICK TOWN COUNCIL

TOWN CLERK

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ALLOTMENTS COMMITTEE

NOTICE IS HEREBY GIVEN a meeting of the **ALLOTMENTS COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **MONDAY 27th April 2026 commencing at 6.30pm**

COMMITTEE MEMBERSHIP:

Councillor S Pargeter (Chair)
Councillor Mrs. K Dray (Deputy Chair)
Councillor Mrs. E Harrison
Councillor Mrs. Mini Kaur Mangat
Councillor Miss. CL Moynihan
Councillor Mrs. C Bryan

The Mayor (Ex officio)

CO-OPTED MEMBERS:

Mr P Atkinson (Cape Housing West), Mrs S Exton (Cape housing East) Mr S Wilson (Canalside), Mr Alan Will (Canalside), Mr P Borrill – (PEAS), Mr S Poynter – (PEAS), Mr D MacLeod (Myton Green), Mr D Barber (Myton Green), Mr P Lamb (WHS) Mr P Gascoigne (Railwayside), Mr N Gascoigne (Railwayside) Ms B James (Railwayside)

AGENDA

Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

1.	Apologies:
2.	Declaration of personal or prejudicial interest:

	<p><i>Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.</i></p>
3.	<p>Minutes of the meeting held on 23rd February – to note and sign the minutes following approval at Full council 26th March 2026 Allotment Committee Meeting minutes 23rd February 2026 DRAFT.pdf</p>
4.	<p>Update from Allotment Administration – Mrs A Clarke Report to Allotments Committee 27th April 2026.docx</p>
5.	<p>Review Allotments rules and regulations To note and approve the changes made to the Allotment rules and regulations for 2026 section 5.8 Allotment Rules and Regulations 2026 DRAFT.pdf</p>
6.	<p>Review of self managed sites agreement</p> <p>Myton Green have reported an overhanging tree branch from a neighbouring property. Not currently clear in the agreements who or how any inspection and or tree works will be paid for and arranged in these circumstances.</p> <p>To agree who will bear the cost, either WTC or the site</p>
7.	<p>Deferred from 23rd February committee meeting</p> <p>Allow for meeting between WTC and WCC and time for weather to be drier</p> <p>Revisiting 2026 Rent Review Percy Estate from meeting held 17th November 2025 To review the request for a rent reduction of 25 half plots, £197.50 in total, an additional reduction of £71.50</p> <p>17th November 2025 previously agreed a £126 reduction of 8 full plots</p> <p>PEAS ALLOTMENTS COMMITTEE SUBMISSION FEB 23RD 2026.pdf</p> <p>PEAS Flooding January 2026 Map.pdf</p>
8.	<p>Allotment judging day Confirmed as Saturday 13th June 2026. Posters available for each site. Site reps to confirm their availability that day to the ATC by 30th April so the judging route can be confirmed.</p>

9.	Site reports - Allotment Representatives are requested to notify the office of any maintenance issues in advance of the meeting.
10.	Next meeting date Monday 13th July 2026

20th April 2026 *Angela Clarke* Assistant Town Clerk