



WARWICK TOWN COUNCIL

TOWN CLERK

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ALLOTMENTS COMMITTEE

14th July 2025

PRESENT:

Councillor S Pargeter

Councillor Mrs K Dray

Councillor Ms CL Moynihan

Assistant Town Clerk (ATC) Mrs A Clarke

COOPTED MEMBERS PRESENT:

Mr R Collier (Railwayside), Mr Alan Will (Canalside), Mr P Borrill – (PEAS), Mr S Poynter – (PEAS), Ms T Hackett (Myton Green), Mr T Sidaway (Myton Green), Mr P Lamb (WHS)

MINUTES

72.	<u>ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2025/26:</u> Councillor S Pargeter was nominated by Councillor Mrs K Dray and seconded by Councillor Ms CL Moynihan. There were no other nominations and Councillor S Pargeter was elected as Chair of the Allotments Committee 2025/26 unanimously.
73.	<u>APOLOGIES:</u> Cllr Mrs Mini Kaur Mangat, Mr Simon Wilson (Canalside) sent their apologies – it was resolved to accept them. Cllr Mrs E Harrison was absent.
74.	<u>DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST:</u> There were none.
75.	<u>ELECTION OF A DEPUTY CHAIR FOR THE MUNICIPAL YEAR 2025-2026:</u> Councillor Mrs K Dray was nominated by Councillor S Pargeter and seconded by Councillor CL Moynihan. There were no other nominations and Councillor Mrs K Dray was elected as Deputy Chair of the Allotments Committee 2025/26 unanimously.

76.	<u>MINUTES OF MEETING HELD ON 24TH FEBRUARY 2025</u> – noted and approved as a fair record of the meeting Allotment-Committee-Meeting-minutes-24th-February-2025 Amended.pdf
77.	<u>MINUTES OF MEETING HELD ON 28th APRIL 2025</u> – noted and approved as a fair record of the meeting Allotment-Committee-Meeting-minutes-28th April 2025 DRAFT.pdf
78.	<u>TERMS OF REFERENCE</u> Reviewed for this municipal year and accepted without any changes Allotments Terms of Reference 2025-2026.docx
79.	<u>Review Allotments rules and regulations</u> Reviewed and approved the Allotment rules and regulations 2025, section 5.17 redrafted Allotment Rules and Regulations 2025 REDRAFTED.docx
80.	<u>UPDATE FROM ALLOTMENT ADMINISTRATION</u> – Mrs A Clarke, report noted Report to Allotments Committee 14th July 2025.pdf
81.	<u>COMPOSTING OPPORTUNITY</u> All sites want to take up the opportunity to recycle the plants and compost from the hanging baskets when taken down in October
82.	<u>PLOT 10B CAPE HOUSING – REQUEST TO CHANGE TO A COMMUNITY PLOT</u> Plot 10b has lay fallow and untended since it was severely flooded in winter/spring 2024. This plot is always prone to flooding in winter/spring but 2024 was the worst flooding in thirty years. Confirmed by a former long standing plot holder. Several plot holders from Cape Housing East were present a the meeting and would like to transform this plot into a community area consisting of fruit trees, fruit bushes and a community seating area along with a notice board. Next step = ATC to arrange for the allotment committee to visit site
83.	<u>SITE REPORTS:</u> Canalside site – No issues reported Cape Housing – No issues reported Railwayside –No issues reported Myton Green – Advised that Mr D MacLeod and Ms Z Lewis are no longer part of the committee.
84.	Meeting closed at 6.54pm – next meeting is AGM followed by the awards evening on Monday 22 nd September 2025

Signed..... Dated.....