



Jayne Topham
Town Clerk

ALLOTMENTS COMMITTEE MEETING

MONDAY 8th May 2017

MINUTES

Present: Committee Membership:

Councillor M Ashford
Councillor Mrs L Bolton - Chairman
Councillor J P Bromley
The Mayor (Ex Officio)

Co-opted Members:

Mr Kinson (sub) (Cape Housing), Mr J Hinks, Mr S Poynter (Percy Estate),
Mr A Will (Canalside) Mr J Owen RHS, Liz Healey, Vicky Bibby.

393.Apologies: Cllr R Edgington, Cllr T Morris, Mr C Wiggins, Mr P Atkinson & Mrs S Murray

394. Declarations of Personal and Prejudicial Interests.

None

395. Minutes of the meeting held on 6th February 2017 – it was resolved to approve the minutes as a true record.

396.Update from Allotment Administration Team

Canalside – Trees – update - Alan Will advised that the trees on Canalside have not been dealt with. Cllr Bromley will liaise with the college again to find out when works are to be carried out.

Should allotments only be offered to CV34 resident? Discuss – It was felt that as there was a waiting list that the allotments should only be offered to residents from CV34. If an allotment holder lived in CV34, when they had an allotment, could retain that allotment if they moved out of CV34 so long as the allotment was maintained, this decision was made as there was nothing in the rules to state this. The new rules will have a stipulation that

allotments are only available to CV34 residents.

Visit to Kenilworth Allotments – Liz to advise – Cllr Bolton, Liz and Vicky visited the allotments in Kenilworth. They have their own associate and run all aspects. Liz gave an overview of what was learnt and passed information around for members to consider. Moving forward the Councillors would like each allotment to form their own association. The Percy allotment reps. were open to being trialled first.

Guy's Cliffe – fire damage on greyhound racetrack – discuss. It was determined that the wire fence needed to be replaced. Liz to visit to find out if the fence was on our boundary or WCC.

Percy – fence repaired – reps were happy with the replacement fence.

397. Rules and Regulations

Members were provided with a copy of the rules used by Kenilworth Allotment Association for consideration. Feedback was requested asap to incorporate into revised Rules & Regulations document with a view to them being agreed at the meeting in June. Starter plots to have a time restriction included.

398. Dates for Judging and AGM/Presentations

TC to advise. The date for the judging is the 1st July 2017 – TC to provide posters for the reps to display.

Letters have been sent to the local garden centres/nurseries asking for sponsorship. TC to chase. Hinton's nursery are the only to response thus far.

AGM date agreed 13th November 2017.

399. Tenancies & Lettings - Update in meeting

Canalside

Cape Housing

Percy Estate

Railwayside

It was agreed that reps would co-ordinate site visits on each other's allotments.

400. Maintenance

Due to some allotments, not being maintained properly it was agreed to half these and offer them as starter plots instead.

Percy - 1st non-cultivation letters to :18,13,8a,30,39a,59b,69 2nd letters to 56b,58b

Letter of commendation to go to David Overton who has recently taken on a plot.

8c letter regarding state of path. It was felt that approx. 10% of plots are not being cultivated to a satisfactory level. Site Inspector and Admin Team to keep a tight control on non-cultivated plots. There are 30 people on the waiting list, 6 of these would be likely to take a plot on the Percy.

401. Allotment income

Percy £2,883

Railway £1,159

Cape Housing £714

Canalside £609

Total £5,365

Income and expenditure sheet is being kept by Liz

402 Allotment Representative Co-Opted members.

It was agreed to take this item to the AGM in November 2017.

Signed..... Date.....