



WARWICK TOWN COUNCIL

TOWN CLERK

Jayne Topham

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ECONOMIC & TOURISM COMMITTEE

NOTICE IS HEREBY GIVEN a meeting of the **ECONOMIC & TOURISM COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **THURSDAY 24th SEPTEMBER 2026 commencing at 6.30pm**

COMMITTEE MEMBERSHIP:

Councillor D Browne

Councillor Mrs K Dray

Councillor O Jacques

Councillor J Sinnott

The Mayor (ex-officio)

Councillor Jackie D'Arcy

Councillor M Edwards

Councillor Mrs M Mangat

Councillor P Wightman

TOWN CLERK Mrs J Topham

COOPTED MEMBERS:

Mrs J Baldry B & B, Mrs K Bryan Chamber of Trade, Mrs E Healey Manager VIC, T Williams Warwick Racecourse. Alan Faulkner St Mary's Church, Liam Bartlett Warwick Castle, Ms Jo Randall WDC Business Dev. Mrs Emma Andrews Warwick Museum, Miss Jessica Hicks Lord Leycester Hospital. Mrs Kelly Scott Town Centre Manager. Mrs M Vincent Hill Close Gardens.

AGENDA

Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

1.	<u>APOLOGIES:</u>
2.	<u>DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:</u> <i>Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days.</i>

	<i>Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.</i>
3.	<u>MATTERS ARISING FROM PREVIOUS MINUTES. June 2026</u> 1) The electronic parking signs advising you on the number of spaces available – update TCM. Minutes attached for reference E T Minutes June 2026.docx
4.	<u>TERMS OF REFERENCE</u> – To REVIEW and APPROVE E T Terms of Reference Sept 2026.docx
5.	<u>TOWN CENTRE</u> – To RECEIVE and NOTE and APPROVE Reports from Mrs Kelly Scott Town Centre Manager ET report Sept 2026.docx Appendix A Projected Costs and Budget Halloween .docx Halloween week events.png
6.	<u>TOWN PROMOTION</u> Report from Ellen EMPR PR & Comms Consultant. To RECEIVE a written report. Ellen Manning Update September 2026.docx
7.	<u>CHAMBER OF TRADE</u> - Report from Chair To RECEIVE a verbal report.
8.	<u>VISITOR INFORMATION CENTRE</u> – Report from Mrs J Thomas To RECEIVE a written report. VIC Report to E&T September 2026.docx
9.	<u>WARWICK TOWN VISION WORKSHOP</u> – Written progress report from Kelly Scott Town Centre Manager Vision Report Sept 2026.docx
10.	<u>GRANTS</u> To RECEIVE and APPROVE grant applications – see below, documents attached: Priory Pools grant for £5000 supported by Simon Pargeter Priory Pools September 2026.pdf St Mary's Christmas Tree festival for £2972.49 supported by Katya Dray. Version 1 approved at June meeting for £2622.89 Version 2 differs with admission being charged and increase in tree stand costs. St Mary's Christmas Tree Festival 2026 Version 2.pdf
11.	<u>WAYFINDING – Phase 2</u> Town Clerk to REPORT Warwick Phase 2 Fee Proposal A.pdf
12.	<u>CO-OPTED MEMBERS</u> To RECEIVE verbal reports.

13.	<u>CHRISTMAS LIGHT</u> – Note report – light purchase approved via email due to deadlines. Christmas Light Report September ET.docx

17th September 2026 *Jayne Topham* **Town Clerk**