



## WARWICK TOWN COUNCIL

TOWN CLERK

Jayne Topham

Court House, Jury Street, Warwick CV34 4EW Tel: 01926 411694

Email: [jaynetopham@warwicktowncouncil.org.uk](mailto:jaynetopham@warwicktowncouncil.org.uk)

Website: <https://www.warwicktowncouncil.gov.uk/>

## ECONOMIC & TOURISM COMMITTEE

**NOTICE IS HEREBY GIVEN** a meeting of the **ECONOMIC & TOURISM COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **THURSDAY 27<sup>th</sup> JUNE 2024 commencing at 6.30pm**

### **COMMITTEE MEMBERSHIP:**

Councillor D Browne  
Councillor M Edwards  
Councillor Mrs M Mangat  
Councillor P Wightman  
The Mayor (ex-officio)

Councillor Mrs K Dray  
Councillor O Jacques  
Councillor J Sinnott

TOWN CLERK Mrs J Topham






### **COOPTED MEMBERS:**

Mrs J Baldry B & B, Mrs S Butcher Chamber of Trade, Mrs E Healey Manager VIC, Mr T Williams Warwick Racecourse. Representatives from St Mary's, Mr Aaron Corsi WCC, Liam Bartlett Warwick Castle and Jo Randall WDC Events.

## AGENDA

*Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.*

1.	<b><u>TO ELECT A CHAIRMAN FOR THE MUNICIPAL YEAR 2024/5</u></b> – Town Clerk
2.	<b>APOLOGIES:</b>
3.	<b>DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:</b> <i>Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is</i>

	<i>not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.</i>
4.	<b>TO ELECT A DEPUTY CHAIRMAN FOR THE MUNICIPAL YEAR 2024/5</b> – Chair
5.	<b>MATTERS ARISING FROM PREVIOUS MINUTES.</b> 1) The electronic parking signs advising you on the number of spaces available – it was felt the numbers didn’t change – TC update on meeting.  <a href="#">E &amp; T Minutes April 2024.docx</a>
6.	<b>TOWN PROMOTION</b> Ellen EMPR PR & Comms Consultant will present an update of activities. To RECEIVE a written report.  <a href="#">Warwick PR Update June 2024.pptx</a>
7.	<b>CHAMBER OF TRADE/EMPR UPDATE</b> - Report from Chair Sue Butcher To RECEIVE a written report. To follow
8.	<b>VISITOR INFORMATION CENTRE</b> – Report from Mrs E Healey To RECEIVE a written report.  <a href="#">Report to Economic and Tourism Committee 27th June 2024.docx</a>
9.	<b>WAYFINDING PROJECT</b> – Report from the Town Clerk To RECEIVE a verbal report
10.	<b>VISITOR INFORMATION CENTRE REVIEW</b> –The Town Clerk To RECEIVE a verbal report.
11.	<b>WARWICK TOWN VISION WORKSHOP</b> - update and next steps – Aaron Corsi Lead Commissioner Places Projects and Partnership To RECEIVE a written update report. To follow
12.	<b>GRANT:</b> To APPROVE a grant application: Packmore’s summer mental health and wellbeing booster project - £2,432 – supported by the Mayor. Application below:  <a href="#">Packmores summer mental health and wellbeing booster project 2024 - grant application.pdf</a>
13.	<b>TERMS OF REFERENCE</b> – review and update if necessary – Town Clerk To AMEND and APPROVE document attached:  <a href="#">E T Terms of Reference November 2023 (002).docx</a>
14.	<b>CO-OPTED MEMBERS</b> To RECEIVE verbal reports.

20<sup>th</sup> June 2024 Jayne Topham Town Clerk