



WARWICK TOWN COUNCIL

TOWN CLERK

Jayne Topham

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ECONOMIC & TOURISM COMMITTEE

NOTICE IS HEREBY GIVEN a meeting of the **ECONOMIC & TOURISM COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **WEDNESDAY 18th JUNE 2025 commencing at 6.30pm**

COMMITTEE MEMBERSHIP:

Councillor D Browne	Councillor Mrs K Dray
Councillor M Edwards	Councillor O Jacques
Councillor Mrs M Mangat	Councillor J Sinnott
Councillor P Wightman	
The Mayor (ex-officio)	

TOWN CLERK Mrs J Topham

COOPTED MEMBERS:

Mrs J Baldry B & B, S Butcher Chamber of Trade, Mrs E Healey Manager VIC, T Williams Warwick Racecourse. Alan Faulkner St Mary's Church, Mrs Audrey Brown WCC, Liam Bartlett Warwick Castle, Ms Jo Randall WDC Business Dev. Mrs Emma Andrews Warwick Museum, Lord Leicester Hospital. Mrs Kelly Scott Town Centre Manager.

AGENDA

Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

1.	<u>TO ELECT A CHAIRMAN FOR THE MUNICIPAL YEAR 2025/6</u> – Town Clerk
2.	<u>APOLOGIES:</u>
3.	<u>DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:</u> <i>Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes</i>

	<i>apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.</i>
4.	<u>TO ELECT A DEPUTY CHAIRMAN FOR THE MUNICIPAL YEAR 2025/6</u> – Chair
5.	<u>MATTERS ARISING FROM PREVIOUS MINUTES.</u> 1) The electronic parking signs advising you on the number of spaces available – Audrey organising a meeting with the Town Clerk.
6.	<u>TERMS OF REFERENCE</u> – To REVIEW and AMEND if necessary. Current terms attached for reference. E T Terms of Reference November 2024.docx
7.	<u>WARWICK SCHOOL</u> – Update from Claire Yates Foundation Director of Hospitality & Leisure Strengthening Ties: Warwick Schools Foundation and Warwick Community’
8.	<u>TOWN CENTRE</u> – To RECEIVE Report from Kelly Scott Town Centre Manager Budget appendix.ods Appendix A June.docx ET Report June 2025 final.odt
9.	<u>TOWN PROMOTION</u> Report from Ellen EMPR PR & Comms Consultant. To RECEIVE a written report. Ellen Tourism Update June 2025.docx Warwick PR Report June 2025.xlsx
10.	<u>CHAMBER OF TRADE</u> - Report from Chair To RECEIVE a verbal report.
11.	<u>VISITOR INFORMATION CENTRE</u> – Report from Mrs E Healey To RECEIVE a written report. Liz Healey Report to Economic and Tourism Committee 18th June 2025.docx
12.	<u>WAYFINDING PROJECT</u> – Report from the Town Clerk To RECEIVE a verbal report
13.	<u>VISITOR INFORMATION CENTRE</u> Business plan 2026 –The Town Clerk to update. WVIC-WTC Business Plan 2026-2029.docx
14.	<u>WARWICK TOWN VISION WORKSHOP</u> – Verbal report from Kelly Scott Town Centre Manager
15.	<u>EVENT GRANT</u> – Grant funding received from WDC to support the revitalisation of Town Centres. Town Clerk to advise. Events and Activations Funding - Guidance document.docx
16.	<u>GRANT:</u> To APPROVE the following grant applications:

	<p>1 – Warwick District Council Events Team. Smith Street Party & Victorian Evening - £5,000 requested. Jackie D'Arcy supporting</p> <p>2 – Warwick Folk Festival. Annual Festival - £5,000 requested. Oliver Jacques supporting</p> <p>3 – Warwick Methodist Church. Community Centre Refit - £3,000 requested. Dave Skinner supporting</p> <p>4 – ARC. Parkmore's Green Spaces - £2,801.40 requested. Jim Sinnott supporting</p> <p>5 -The Parenting Project, Family Wellbeing Pathway. £5,000 requested – supported by Daniel Browne.</p> <div style="display: flex; justify-content: space-around; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;">  Warwick District Council Events.pdf </div> <div style="text-align: center;">  Warwick Folk Festival.pdf </div> <div style="text-align: center;">  Warwick Methodist Church.pdf </div> <div style="text-align: center;">  ARC.pdf </div> <div style="text-align: center;">  The Parenting Project.pdf </div> </div>
17.	<p><u>CO-OPTED MEMBERS</u></p> <p>To RECEIVE verbal reports.</p>

12th June 2025 *Jayne Topham* Town Clerk