



## WARWICK TOWN COUNCIL

TOWN CLERK

Jayne Topham

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## ECONOMIC & TOURISM COMMITTEE

**NOTICE IS HEREBY GIVEN** a meeting of the **ECONOMIC & TOURISM COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **THURSDAY 20<sup>th</sup> NOVEMBER 2025 commencing at 6.30pm**

### **COMMITTEE MEMBERSHIP:**

Councillor D Browne	Councillor Mrs K Dray
Councillor M Edwards	Councillor O Jacques
Councillor Mrs M Mangat	Councillor J Sinnott
Councillor P Wightman (Chair)	
The Mayor (ex-officio)	

TOWN CLERK Mrs J Topham

### **COOPTED MEMBERS:**

Mrs J Baldry B & B, Mrs K Bryan Chamber of Trade, Mrs E Healey Manager VIC, T Williams Warwick Racecourse. Alan Faulkner St Mary's Church, Mrs Audrey Brown WCC, Liam Bartlett Warwick Castle, Ms Jo Randall WDC Business Dev. Mrs Emma Andrews Warwick Museum, Lord Leycester Hospital. Mrs Kelly Scott Town Centre Manager.

## AGENDA

*Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.*

1.	<b><u>APOLOGIES:</u></b>
2.	<b><u>DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:</u></b> <i>Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days.</i>

	<i>Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.</i>
3.	<p><b><u>MATTERS ARISING FROM PREVIOUS MINUTES.</u></b> September 2025</p> <p>1) The electronic parking signs advising you on the number of spaces available – Audrey organising a meeting with the Town Clerk.  <a href="#">E T Minutes September 2025.docx</a>  Minutes attached for reference</p>
4.	<p><b><u>TOWN CENTRE</u></b> – To RECEIVE and APPROVE Reports from Kelly Scott Town Centre Manager  <a href="#">Chamber Report Nov 2025 final.docx</a></p> <p>Reports to reflect on Halloween week 2025:  <a href="#">Copy of Copy of Business Survey Halloween Week.xls</a>  <a href="#">Halloween Debrief and Key Learnings.docx</a>  <a href="#">Halloween ET Report.docx</a>  Agree to support Halloween week in 2026</p>
5.	<p><b><u>TOWN PROMOTION</u></b></p> <p>Report from Ellen EMPR PR &amp; Comms Consultant. To RECEIVE a written report.  <a href="#">Eco Tourism Update Nov 2025.docx</a></p>
6.	<p><b><u>CHAMBER OF TRADE</u></b> - Report from Chair  To RECEIVE a verbal report.</p>
7.	<p><b><u>VISITOR INFORMATION CENTRE</u></b> – Report from Mrs E Healey  To RECEIVE a written report.  <a href="#">Eco Tourism Update Nov 2025.docx</a>  <a href="#">Report to Economic and Tourism Committee 20th November 2025.docx</a></p>
8.	<p><b><u>WAYFINDING PROJECT</u></b> – Report from the Town Clerk  To RECEIVE a verbal report</p>
9.	<p><b><u>VISITOR INFORMATION CENTRE</u></b> Business plan 2026 –The Town Clerk to update.</p>
10.	<p><b><u>WARWICK TOWN VISION WORKSHOP</u></b> – Written progress report from Kelly Scott Town Centre Manager  <a href="#">Vision Report November.docx</a>  <a href="#">Terms of Reference for the Board.docx</a></p>
11.	<p><b><u>EVENT GRANT</u></b> – Grant funding received from WDC to support the revitalisation of Town Centres. APPROVAL needed to the following proposal.  <a href="#">Warwick Town Centre Events Business Plan.docx</a></p>
12.	<p><b><u>CO-OPTED MEMBERS</u></b>  To RECEIVE verbal reports.</p>