



## WARWICK TOWN COUNCIL

TOWN CLERK

Jayne Topham

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## ECONOMIC & TOURISM COMMITTEE

**NOTICE IS HEREBY GIVEN** a meeting of the **ECONOMIC & TOURISM COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **THURSDAY 26<sup>th</sup> SEPTEMBER 2024 commencing at 6.30pm**

### **COMMITTEE MEMBERSHIP:**

Councillor D Browne  
Councillor M Edwards  
Councillor Mrs M Mangat  
Councillor P Wightman  
The Mayor (ex-officio)

Councillor Mrs K Dray  
Councillor O Jacques  
Councillor J Sinnott

TOWN CLERK Mrs J Topham















### **COOPTED MEMBERS:**



Mrs J Baldry B & B, Mrs S Butcher Chamber of Trade, Mrs E Healey Manager VIC, Mr T Williams Warwick Racecourse. Representatives from St Mary's, Mr Aaron Corsi WCC, Liam Bartlett Warwick Castle and Jo Randall WDC Events.

## AGENDA

*Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.*

1.	<b>APOLOGIES:</b>
2.	<b>DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:</b> <i>Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If</i>

	<i>Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.</i>
3.	<b><u>TOWN CENTRE MANAGER – introduce Kelly Scott.</u></b>
4.	<p><b><u>MATTERS ARISING FROM PREVIOUS MINUTES.</u></b></p> <p>1) The electronic parking signs advising you on the number of spaces available – holding until Head of transport planning appointed.</p> <p> E &amp; T Minutes June 2024.pdf</p>
5.	<p><b><u>TOWN PROMOTION</u></b></p> <p>Ellen EMPR PR &amp; Comms Consultant will present an update of activities. To RECEIVE a verbal report.</p>
6.	<p><b><u>CHAMBER OF TRADE/EMPR UPDATE</u></b> - Report from Chair Sue Butcher To RECEIVE a verbal report.</p>
7.	<p><b><u>VISITOR INFORMATION CENTRE</u></b> – Report from Mrs E Healey To RECEIVE a written report.</p> <p> Report to Economic and Tourism Commi</p>
8.	<p><b><u>WAYFINDING PROJECT</u></b> – Report from the Town Clerk To RECEIVE a verbal report</p>
9.	<p><b><u>VISITOR INFORMATION CENTRE REVIEW</u></b>–The Town Clerk To RECEIVE a verbal report.</p>
10.	<p><b><u>WARWICK TOWN VISION WORKSHOP</u></b> - update and next steps – Aaron Corsi Lead Commissioner Places Projects and Partnership To RECEIVE a Verbal update.</p>
11.	<p><b><u>GRANT:</u></b> To APPROVE a grant application: <b><u>Priory Area Community Committee – Christmas party £1,250</u></b></p> <p> Grant-Application PACC Xmas 09.09.20.</p> <p> QUOTE 6 - WILD BOAR.pdf</p> <p> QUOTE 4 - REFRESHMENTS.pdf</p> <p> QUOTE 5 - FOOD.REFRESHMEN</p> <p> QUOTE 1 - PARTY CREATIONS.pdf</p> <p> QUOTE 2 - PARTY FOOD.pdf</p> <p> QUOTE 3 - PARTY FOOD.pdf</p> <p> QUOTE 9a - DJ INFORMATION.pdf</p> <p> QUOTE 8 - Event Wristbands 2024.pd</p> <p> QUOTE 10 - Raffle Tickets 2024.pdf</p> <p> QUOTE 9 - Chritmas DJ 2024.pdf</p> <p> QUOTE 12 FACE PAINTER 2024.pdf</p>

<p><b>12.</b></p>	<p><b>CHRISTMAS LIGHTS – APPROVE</b> proposal attached:</p> <p>             Copy of Xmas            Accounts ET Septem         </p> <p>  <a href="#">ET Report Xmas Lights Sept 24.docx</a> </p>
<p><b>13.</b></p>	<p><b><u>CO-OPTED MEMBERS</u></b>            To RECEIVE verbal reports.</p>

19<sup>th</sup> September 2024 *Jayne Topham* Town Clerk