



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

FINANCE & POLICY COMMITTEE

NOTICE IS HEREBY GIVEN that the next meeting of the **FINANCE & POLICY COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, The Court House, Jury Street, Warwick on **THURSDAY 9th JANUARY 2020** commencing at **6.30pm**

Committee Membership:

Councillor Mrs L Butler
Councillor N Butler
Councillor J D'Arcy
Councillor R Eddy
Councillor R Edgington
Councillor Mrs M A Grainger
Councillor T Morris
Councillor J Tracey
The Mayor (Ex Officio)

AGENDA

1. Apologies

2. Declarations of Personal and Prejudicial Interests.

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.

3. Minutes of the meeting held on 10th October 2019 – minutes to be signed

4. CCLA presentation – investments – Mark Davies

5. Schedule of Accounts already paid/Income – October & November 2019 (reports attached) December 19 will be send prior to the meeting.

6. Budgets to November 2019. – attached for information

- 7. Proposed budgets and precept requirements for 2020/2021** – attached for discussion and recommendation.
- 8. Staffing** – TC to update
- 9. Internal auditor – review** – TC to give an update
- 10. Paperless** – next steps – TC to report
- 11. Review the powers of each committee** – TC to report
- 12. Revised Code of Conduct** – approve (document attached)
- 13. Councillors apologies** – reiterate procedures TC
- 14. Seven Trent request for the Court House kitchen to have a grease trap installed** – approve (letter and quote attached)

Jayne Topham
20.12.19