



# WARWICK TOWN COUNCIL

Court House  
Jury Street  
WARWICK  
CV34 4EW  
Tel: 01926 411694

Jayne Topham  
Town Clerk

## FINANCE & POLICY COMMITTEE

**NOTICE IS HEREBY GIVEN** that the next meeting of the **FINANCE & POLICY COMMITTEE** of **WARWICK TOWN COUNCIL** will be held on Teams on **MONDAY 29<sup>th</sup> JUNE 2020** commencing at **6.30pm**

To join the meeting via the internet please use this link: [Join Microsoft Teams Meeting](#)

To dial in use this number and code: [+442038555316](#) (Toll)  
Conference ID: 508 798 463#

### **Committee Membership:**

Councillor Mrs L Butler  
Councillor N Butler  
Councillor J D'Arcy  
Councillor R Eddy  
Councillor R Edgington  
Councillor Mrs M A Grainger  
Councillor T Morris (Chair)  
Councillor J Tracey  
The Mayor (Ex Officio)

## AGENDA

### **1. Apologies**

### **2. Declarations of Personal and Prejudicial Interests.**

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.

### **3. Minutes of the meeting held on 5<sup>th</sup> May 2020 – minutes approved and signed.** (Draft minutes attached)

- 4. Schedule of Accounts already paid/Income – April & May 2020 - approve**  
(reports attached).
- 5. Risk Management Policy – approve – Document to follow**
- 6. Emergency Covid 19 response fund – application from Warwick Ambulance Association.**  
Grant application form attached.
- 7. Staffing – TC to update**
- 8. Investment Policy – approve – policy attached.**
- 9. Residents enquiry policy – discuss and approve – policy attached.**
- 10. Appoint a member to conduct a quarterly audit of payments.**

*Jayne Topham*  
24.6.20