



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

FINANCE & POLICY COMMITTEE

NOTICE IS HEREBY GIVEN that the next meeting of the **FINANCE & POLICY COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, The Court House, Jury Street, Warwick on **THURSDAY MARCH 12th 2020** commencing at **6.30pm**

Committee Membership:

Councillor Mrs L Butler
Councillor N Butler
Councillor J D'Arcy
Councillor R Eddy
Councillor R Edgington
Councillor Mrs M A Grainger
Councillor T Morris
Councillor J Tracey
The Mayor (Ex Officio)

AGENDA

1. Apologies

2. Declarations of Personal and Prejudicial Interests.

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.

3. Minutes of the meeting held on 9th January 2020 – minutes to be signed

4. Schedule of Accounts already paid/Income – January & February 2020 (reports attached).

5. Staffing – TC to update

6. Internal auditor – review – TC to give an update

7. Paperless – next steps – TC to report

8. Review the powers of each committee – Request to move Christmas lights to E & T

9. Investments – working group to update Cllr N Butler to report.

10. Yeomanry Museum – agree 10-year extension to existing licence – TC to report

11. Coronavirus – TC to advise of contingency plans

12. Review updated policies – approve to be ratified at Full Council.

- Digital and Social Media Policy
- Freedom of Information Policy
- Public Speaking Leaflet
- Complaints procedure
- Members Allowance

Jayne Topham

5.3.20