



WARWICK TOWN COUNCIL

TOWN CLERK

Jayne Topham

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FINANCE & POLICY COMMITTEE

NOTICE IS HEREBY GIVEN a meeting of the **FINANCE & POLICY COMMITTEE** of **WARWICK TOWN COUNCIL** will be held in the Council Chamber, Court House, Jury Street, Warwick on **WEDNESDAY 7th OCTOBER 2026 commencing at 6.30pm**

COMMITTEE MEMBERSHIP:

Councillor D Browne
Councillor J D'arcy
Councillor Mrs K Dray
Councillor Ms K Gorman
Councillor P Murphy
Councillor J Sinnott
Councillor D Skinner
Councillor P Wightman
The Mayor (Ex Officio)

AGENDA

Recording, including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Town Council staff prior to the meeting as there are rules which must be followed.

1.	<u>APOLOGIES:</u>
2.	<u>DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:</u> <i>Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct. Declarations should be disclosed during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Town Clerk of the interest within 28 days. Members are also reminded of the need to declare predetermination on any matter. If</i>

	<i>Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Town Clerk, prior to the meeting.</i>
3.	<u>SIGN MINUTES OF PREVIOUS MEETING AND CONSIDER MATTERS.</u> 13 th August 2026 Minutes attached for reference No Matters arising F P Minutes 2026.docx
4.	<u>DEVOLVED MANAGEMENT</u> - Chair to give an update.
5.	<u>COURT HOUSE ROOF</u> Update from the Town Clerk.
6.	<u>PAYMENTS AND INCOME</u> To APPROVE income and payments for July and August 2026 JULY - Income report produced at 5.10pm on 29th September 2026 - Expenditure report produced at 5.11pm on 29th September 2026 July 2026 Income.pdf July 2026 Expenditure.pdf AUGUST - Income report produced at 10.11am on 1st October 2026 - Expenditure report produced at 10.11am on 1st October 2026 August 2026 Income.pdf August 2026 Expenditure.pdf
7.	<u>ACTUAL v BUDGET 2026/7</u> To NOTE Actual v Budgets to end of August 2026 Reports attached  26-27 Income Forecasts April - Aug  26-27 Expenditure Forecasts April - Aug
8.	<u>INTERNAL AUDIT</u> – Grant audit by Cllr Jaques – To NOTE  Report - WTC Grants.docx

9.	<u>WARD WALKS</u> Update from Assistant Town Clerk – To NOTE Ward walks 2026.docx
10.	<u>EXTERNAL AUDIT</u> – Feedback from the Moore's - To NOTE. Signed External Auditor Report and Certificate 2025-26 2100690.pdf Audit feedback query - email RE Signed External Auditor Report and Certificate 202526.msg
11.	<u>STAFFING</u> To RECEIVE a verbal report from the Town Clerk
12.	<u>CLOSED CHURCHYARDS</u> To RECEIVE a verbal update - Town Clerk.
13.	<u>RISK MANAGEMENT STRATEGY</u> To REVIEW, UPDATE and APPROVE Risk levels WTC Risk Register May 26.xlsx
14.	<u>CIL</u> - Report from Assistant Town Clerk CIL monies 25.06.26.docx To NOTE the CIL report and APPROVE Wayfinding stage 2 consultation proposal. Warwick Phase 2 Fee Proposal A.pdf

1st October 2026 *Jayne Topham* **Town Clerk**