



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

FINANCE & POLICY COMMITTEE

TUESDAY 22nd JUNE 2021

Present:

Councillor PS Birdi
Councillor Mrs L Butler (SUB)
Councillor N Butler
Councillor S Cross (SUB)
Councillor J D'Arcy
Councillor R Eddy
Councillor J Tracey
The Mayor (Ex Officio)

MINUTES

40. To elect Chairman for the Municipal Year 2021/22- Cllr J Tracey was nominated all were in favour there were no other nominations received.

41. Apologies: Councillor Mrs M A Grainger & Councillor T Morris.
It was resolved to accept their apologies.

42. Declarations of Personal and Prejudicial Interests - none

43. Minutes of the meeting held on 20th May 2021 – minutes approved and signed.
It was resolved to accept the minutes as a true record of the meeting.
302 – precept calculations – a meeting will be arranged, with Cllr N Butler, Town Clerk and Andrew Rollins WDC, to review.

44. To elect a Deputy Chairman for the Municipal Year 2021/22 Cllr N Butler was nominated all were in favour there were no other nominations received.

45. Schedule of Accounts already paid/Income – May 2021
approve - it was resolved to accept the payments and income as recorded.

46. Risk Register – Score the CIL risk. Review the Red Risks.
Cllr N Butler reviewed the need to add CIL expenditure to the register.

Wording and scores were agreed.

- 47. Staffing** – The Town Clerk reviewed staffing. Town Ambassadors have started their roles. Risk assessments are being reviewed to ensure safety due to the upsurge of COVID cases locally.
- 48. Standing orders** – the current document was reviewed, there were minor grammatical changes. A discussion was held regarding the start times of Council meetings - a proposal was made to revise the start time to 6pm. All were in favour to take this proposal to Full Council. It was suggested that the change be reviewed in a years' time.
- 49. CIL monies** – the working group are due to meet next week – therefore there was not an update at present.
- 50. Closed Churchyards** – The Town Clerk reported that there was no further news.
- 51. Review Direct Debit and Standing order list** – the list was reviewed and approved.
- 52. Grievance procedures** – the new procedures were reviewed and approved.
- 53. Asset of Community value – Punch bowl public house** – the application was deferred to a community group who will be putting in the application.
- 54. City Status** – an application for Warwick as part of the Queen's Jubilee. Following a discussion, it was felt that there should be a consultation with residence. There should also be an understanding of ongoing costs. i.e. changing signage. Officer support would also be required from WDC for the administration. The Town Clerk will feedback to Cllr L Bartlett WDC and request his attendance at the next Community & Culture meeting.

Signed..... Dated.....