



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

FINANCE & POLICY COMMITTEE

TUESDAY 27TH MARCH 2018

MINUTES

Present:

Councillor M Ashford
Councillor Mrs D Da Cruz
Councillor Mrs M Grainger
Councillor G Guest (Chairman)

309. Apologies: – The Mayor, Councillors P S Birdi, Mrs M Littlejohn, T Morris

310. Declarations of Personal and Prejudicial Interests – None

311. Minutes of the meeting held on 11th January 2018 – minutes to be signed – it was resolved to sign the minutes as being a true record of the meeting.

312. Schedule of Accounts already paid/income received – January & February 2018

Following a discussion, it was resolved to approve the payments made for the months of January & February 2018. Budget figures were also assessed. It was agreed to review Investment options at a future meeting.

313. Staffing/Training – TC to update

The Town Clerk updated Councillors on Staffing matters. The administration for the Court House bookings is changing from the new financial year. Roles with the TIC are changing as the new Box Office facility is introduced.

Proposed Salary levels for 2018/19 are being agreed by the Unions. Ones agreed they will be backdated to the beginning of April 2018.

314. Insurance – approve for 2018/19 – a report summary was introduced for three Companies, Zurich, WPS and Came and Co. After a long discussion it was resolved to accept the 3-year proposal from Came and Co as this included access to Legal Services/advisory line and a reduced valuation for the Court House which needs to be completed next year. (see appendix a)

315. GDPR – Data Protection changes – The Town Clerk advised Councillors of the actions taken and those due to be introduced running up to the 25th May 2018.
This item will be added to the agenda of Full Council. (see appendix b)

Signed..... Date.....