



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

FINANCE & POLICY COMMITTEE

THURSDAY 15th OCTOBER 2020

MINUTES

Present:

Councillor Mrs L Butler
Councillor N Butler
Councillor J Darcy
Councillor R Eddy
Councillor J Tracey (Chair)
The Mayor (Ex Officio)

88. Apologies: – Cllr R Edgington, Councillor Mrs MA Grainger and Councillor Murphy sent their apologies –their apologies were accepted.

89. Declarations of Personal and Prejudicial Interests –none.

90. Minutes of the meeting held on 13th August 2020 – minutes to be signed – it was resolved to sign the minutes as being a true record of the meeting.

91. Schedule of Accounts already paid/income received August & September 2020

There were no other queries, it was resolved to approve the income/payments made for the months of August & September 2020.

92. Risk Management Training– approve merging budgets to pay for training. TC reviewed the current training budgets and requested changes to allow the Councillor training budget to be increased. It was resolved to approve. All were in favour.

93. Staffing – The Town Clerk updated Councillors on staffing changes and COVID restrictions. The Councillors wished to pass on their thanks to George Palmer for his dedication to his role and also to the Town Clerk for her management and training of George. Councillors wishes Christine Boot a long and happy retirement. She retires after 11 years' service.

94. Budget v actual to end of September 2020 –approve revised figures and layout
The proposed changes were reviewed and approved. (Report attached)

95. Grant rules review allow for appropriate “capital cost” grants – approve changes
Following discussion, it was resolved to leave the rules unchanged.

96. Virtual meetings to be live streamed. The Town Clerk asked for the Standing orders to be
Changed to allow for remote Microsoft Teams meetings to be live streamed. It was
resolved to approve. This point will need to be ratified at Full Council in December.

97. Risk Register – review RO1 and other points on register. Councillor Butler agreed to
review this point. A revised report will be presented at the next Finance and Policy
meeting.

Signed..... Date.....