



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

FINANCE & POLICY COMMITTEE

TUESDAY 18th OCTOBER 2022

Present:

Councillor Mrs L Butler
Councillor N Butler
Councillor J D'Arcy
Councillor R Edgington
Councillor J Tracey

MINUTES

Matters arising from last minutes: Court House valuation conducted this week no report received as yet. Asset working group had completed their work. Project has been taken on by Unlocking Warwick. Sash Window quote for additional windows, to be carried out at the same time – Town Clerk will follow up and email committee separately. Anteroom floor has been cleaned and waxed.

172. Apologies: The Mayor (Ex Officio), Councillor R Eddy, Councillor Mrs M A Grainger and Councillor T Morris sent their apologies – it was resolved to approve them.

173. Declarations of Personal and Prejudicial Interests. Cllr R Edgington item 184.

174. Schedule of Accounts already paid/Income – August & September 2022- It was resolved to approve the accounts as presented.

175. Staffing – The Town Clerk gave an overview of staffing matters.
Supervisor Role VIC – approved
Thanks were given to Vicky Bibby and Trudy Ashmore for their service.

176. WTC Objectives – Cllr Edgington has completed his objectives regarding the VIC.

177. CIL monies – The Town Clerk advised on current status. Summary reviewed.

178. Closed Churchyards – The Town Clerk advised of no update. It was agreed to progress the Councillors opinion should there be no resolve by the next meeting.

179. Carbon Neutral working party – Cllr O Jacques sent an update which was circulated. The next meeting is to be held on the 2nd November 2022.

180. HR Policies– new – Performance Improvement approve revised document. It was resolved to approve the policy which will be ratified at Full Council.

181. VIC Epos system – following a discussion it was resolved to approve the ShopTill-e system subject to the Town Clerk being satisfied with the notice period and clarification about support contract.

182. Youth Council – it was resolved to approve to take to Full Council for ratification. A working group will be formed to determine next steps. Cllr J Tracey will Chair the group.

183. External Audit – review report. The External Auditors found no issues with the information presented.

184. Grant – 7th Warwick Woodloes Scouts £857 for a defibrillator. It was resolved for Cllr J Tracey to speak to the organisers to find out if the monies could be provided by CIL and if the defibrillator could be placed on the outside of the building.

185. Risk Management – red risk reviewed on item 178.

186. Budget half year – half year figures were reviewed – no points raised.