

WARWICK TOWN COUNCIL

APPLICATION FORM COMMUNITY FUNDING



- Please read Guidelines Parts 1 & 2 before complet
- Closing date for applications: 10 days prior to Com.....
- Applications must be countersigned by the supporting Town Councillor
- Warwick Town Council encourages applicants to have other partners, groups or charities supporting financially to the cost of the project.
- Grants under £3,000 will go forward for approval by the committee.
- Grants more than £3,000 will be taken to the committee for recommendation and then to the following Full Town Council meeting for final decision.

If you can tick ALL the boxes below you are eligible to apply for a grant

- Your group has got a bank account (we cannot pay money into individual's accounts)
- Your group is non-profit making, i.e. a registered charity, a voluntary or community group, or a club or society
- Your project will benefit people in Warwick (CV34)
- Your project requires a one-off payment (we cannot provide ongoing funding)
- Your project has not already started or been completed
- Your application includes at least 3 comparison quotes to demonstrate best value for money (where applicable)

Section 6 of this application, Town Councillor Declarations, must be completed before submitting your application to the office.

Section 1: Contact Details	
Name of group/organisation applying	FRIENDS OF PRIORY PARK (FOPP)
Contact details of person completing the application form This person is responsible for: <ul style="list-style-type: none">• providing information if requested• receiving the grant money if awarded• signing the grant agreement	Name Jerry Birkbeck
	Email address birkbeckjerry@gmail.com
	Telephone number 01926 258691 / 07855566325 (M)

<p>· providing evaluation/feedback and ensuring a representative is available to present at our Annual Town Meeting, should the application be approved</p>	<p>Postal address 9 Green Lane Warwick CV 34 5BP</p>
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Section 2: Group/Organisation Details

<p>Briefly explain what your group/organisation does (e.g. – youth club, charity) & your aims and objectives</p>	<p>Friends of Priory Park Warwick (FOPP) are an independent group of individuals and interested parties who have formed ourselves into an Association with a particular object in mind.</p> <p>That object is: <i>to do all that we can to ensure the continuation of Priory Park as a maintained but unmanicured recreational area in the heart of the town of Warwick</i></p> <p><i>We look to achieve this through:</i></p> <p><i>-Working with Warwick District Council's (who own Priory Park) Green Spaces Team to provide an easily accessible contact point for the local community who may wish to raise issues that are of concern over the ongoing management of the Park</i></p> <p><i>Ensuring that management of the Park is practical. realistic and achievable.</i></p> <p><i>Working with any organisation and individual(s) whose actions may benefit or cause harm to the intrinsic character of the Park to ensure that a satisfactory outcome can be achieved</i></p> <p>We also aim to raise awareness of the importance and significance of Priory Park as both a local, regional and national cultural and historic asset that helps to add to the unique character of the historic town of Warwick.</p> <p><i>We do this through:</i></p> <p><i>Working and sharing ideas with local organisations such as the Warwick Society, the County Records Office, Friends of Priory Pools, Friends of St Nicholas Park, Friends of St Mary's land, Warwick Tree Wardens, Warwickshire Wildlife Trust and others</i></p> <p><i>Raising awareness through our website (www.FOPPwarwick.org), Facebook and Instagram accounts. And seeking feedback and local meetings held at the Wild Boar PH and with other community based organisations in Warwick District</i></p>
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Providing organised walks on tree recognition, bird and wildlife and talks on the history and development of the Park

Bringing to the notice of people who may not have appreciated that they have such a unique and valuable asset on their doorstep - one which has to be protected and preserved for future generations.

Membership of Friends of Priory Park is open to anyone who has any interest of any sort in the park, its flora and fauna, wildlife, its historic character and its general amenities.

There is no charge for membership. However, we do seek donations from participants at any event that FOPP organise.

How many people are currently involved in your group /organisation?

Members / service users

Women (18+) = 32 Men (18+) = 28

Paid staff None Volunteers = 7

Section 3: Project Information

Project Title / Event

Funding the FOPP Website over a 3 year period

Tell us about your project

- This should describe what you want to do with the money
- Planned timescales and start date of project
- Who the project will benefit and what age groups?
- Location – where will your project be based?

Why a Website?

The Friends of Priory Park (FOPP) website is our principal means of raising awareness of the existence of the Park which is used for informal recreation within arguably **the** unique public open space within Warwick District

- *The FOPP website provides an historical understanding of the creation of the Park, how its character has been shaped and details of tree and wildlife species all of which combine to its definitive quality*
- *The website provides an outline and update of what is happening with Priory Park*
- *It enables any member of the public to*

seek advice on what is happening and why in the Park

- It is a point of contact for information and a useful indicator for the Green Spaces Team of WDC of how local users value the Park*
- The Covid pandemic has made people far more aware of the value of open spaces and their importance in helping mental health issues*

What do we need funding for?

The website requires annual funding to maintain its presence. This has been funded by personal contributions and from FOPP's account. This is unsustainable.

- FOPP pay approximately £75.00 a year for website hosting and a hosting charge of £10.00 pa. Obviously these charges tend to be subject to annual increases and our most recent payment (2019) showed a 9% increase.*
- Covid has understandably ruled out any fund raising opportunities during 2020 and it is unlikely that this will change before the end of the year.*
- What we need are suitable funds to cover these fixed costs if the website is to continue. We are seeking the sum of £300 to cover the period November 2020 – October 2023 (a 3 year period)*

Planned timescales and start date of project

Start Date

- November 2020: Website Hosting £75.00*
- November 2021: Website Hosting £85.00#*
- February 2022: GoDaddy hosting our domain name FOPPWarwick.org: £40.00 ##*

Completion

- November 2023: Website Hosting £95.00#*

Notes

Annual Increase of 9.5% based on increase from 2018-2019## Multi Year deal in 2019-22 based on 10% increase

Total Funding Sought: £300.00

Who the project will benefit and what age groups?

- *The project will ensure that the website can be maintained and updated so that anyone interested in Priory Park and of any age will be able to gain an understanding and appreciation of the Park and can report any problems and issues that they feel need addressing*

Location – where will your project be based?

- *On the Friends of Priory Park Website (www.FOPPwarwick.org) which is readily accessible on the internet*

How do you know there is a need for the work covered by your grant application?

- Describe the evidence you have got and the source (e.g. survey, statistical data etc)

- *The lack of awareness of residents within Warwick who have `discovered' Priory Park through walking and dog walking, informal recreation and discovering nature and the environment. Very much as a result of the restrictions and limitations caused by the Covid pandemic*
- *A lack of awareness in official policies of the historic and aesthetic significance of Priory Park. A unique 'hidden jewel' that has great local importance in defining the character of Warwick.*
- *The lack of publicity in local planning pamphlets/policies as to the historical significance and value of Priory Park other than*

	<p><i>identifying its location.</i></p> <ul style="list-style-type: none"> - <i>Informal chats with park users especially during the pandemic which has highlighted the critical importance of open space and an emerging wish to understand and appreciate the unique qualities of a key open space in the centre of Warwick</i>
<p>Partnership Working</p> <ul style="list-style-type: none"> • What other partners are involved in the project and what are their contributions? 	<ul style="list-style-type: none"> - <i>Warwick District Council's Green Spaces Team. They provide the workforce to actively manage the Park and in setting out the objectives for ongoing maintenance.</i> - <i>The County Records Office which is a resource that visitors can be directed to enable a greater detailed understanding of the Park,</i>
<p>Equality of access</p> <ul style="list-style-type: none"> • How will you ensure that your project is open to all or, if you are focusing on a specific group or community that the target audience will have access to the project? 	<p><i>The website has 24/7 access and is open to all.</i></p>
<p>What economic or community-based need does your grant aim to fulfil?</p>	<p><i>None. but increased awareness of Priory Park will encourage a wider section of the community and external visitors to visit the Park and use nearby commercial resources (e.g. cafes, pubs and local shops in Smith Street and the town centre)</i></p>
<p>What age group(s) will benefit from the project?</p>	<p>Tick/indicate all that apply:</p> <p><input checked="" type="checkbox"/> 0-8 <input checked="" type="checkbox"/> 9-14 <input checked="" type="checkbox"/> 15-24 <input checked="" type="checkbox"/> 25-35</p> <p><input checked="" type="checkbox"/> 36-50 <input checked="" type="checkbox"/> 51-65 <input checked="" type="checkbox"/> 66+</p>
<p>How will it be monitored for success?</p>	<p><i>Feedback through FOPP website. Instagram and Facebook sites and comments raised by local shops through leaving links through to FOPP</i></p>

Section 4: Financial Details

How much money are you requesting from Warwick Town Council?

Total amount applied for **£300**

Please provide a simple itemised breakdown of how this money will be spent

ITEM	COST
Annual Funding for website hosting and allowing for 9% rise based on previous years (November 2020-2023)	260.00
GoDaddy hosting our domain name FOPPWarwick.org:	40.00
TOTAL:	£300

Is this the total cost of the project?

Yes

No

If no, please give details of funds raised or applied for from other partners, agencies, groups etc:

Other funds applied for/secured (including amount):

None

What is the total cost of the project / event?

Total cost **£300****Section 5: Declarations**

Signature of main contact person


Jerry Birkbeck

Date form completed

27 August 2020

This section must be completed before submitting your application to the office. 'Councillors Funding Application' form must also be completed by the supporting Town Councillor to indicate their support and submitted at the same time as this completed application.

Section 6: Town Councillor Declarations

Town Councillor supporting the project (name)	Dave Skinner
Have you been or will be actively involved in this project?	Yes, I am a member of FOPP and have been for a number of years.
Town Councillor's signature	
Date:	31/08/20
Town Councillor's additional comments (if applicable)	<p>The website is a vital part of FOPP to allow people to obtain information about Priory Park and to be in contact with the group.</p> <p>It has unfortunately been difficult to do any fund raising because of the pandemic and this grant will allow the group to continue providing information and a point of contact for residents.</p>

Completed forms and any supplementary sheets should be sent to:

Warwick Town Council
Court House
Jury Street
WARWICK
CV34 4EW

Electronic Copies: clerk@warwicktowncouncil.org.uk