



# WARWICK TOWN COUNCIL

Court House  
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WARWICK  
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Jayne Topham  
Town Clerk

## EXTRAORDINARY FULL COUNCIL MEETING

**YOU ARE HEREBY SUMMONED** to a Meeting of Warwick Town Council to be held on Microsoft Team on **WEDNESDAY 22<sup>nd</sup> APRIL 2020** commencing at 5.30pm.

Team Link <https://bit.ly/2RC4P4r>

An Agenda is appended below

The Mayor Cllr N Murphy

## AGENDA

### Section A Council

1. Apologies
2. Declarations of Interest

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.

### Section B General Purposes

#### 3. Amend Standing orders.

**In section 2a – Meetings general** – new sentence to be added:

Covid-19 – during the period of “lockdown” from the 4<sup>th</sup> April 2020 Council meetings may be held via Microsoft Teams – remotely. The time of Full Council meetings to be amended to 5.30pm and Committee meetings at a time to be agreed by each committee.

When a vote needed – The Town Clerk will ask and record individual attendees of the meeting to verbally give her their vote. Meetings will be recorded and minutes ratified as before.

Cllr N Murphy  
16<sup>th</sup> April 2020