



Jayne Topham  
Town Clerk

**YOU ARE HEREBY SUMMONED** to the **ANNUAL COUNCIL MEETING**  
of Warwick Town Council to be held in St Mary's Church, Warwick on **TUESDAY 16<sup>th</sup> May 2023**  
commencing at 6.30pm.

## **AGENDA**

1. Welcome
2. Prayers - Rev J Hearn
3. Apologies
4. Declarations of Interest

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.

5. Confirmation of minutes from the Council Meeting 30th March 2023  
(Minutes attached)
6. To receive and adopt the minutes of the following committee meetings

Allotments Committee held on the 5<sup>th</sup> April 2023  
Community & Culture held on the 13th April 2023  
Economic & Tourism held on the 27<sup>th</sup> April 2023  
Finance & Policy held on the 2nd May 2023  
Planning Committee held on the 20<sup>th</sup> April 2023  
(Minutes attached)

7. Approve policies – previously approved at Finance & Policy  
(Documents attached)
  - Complaints procedure
  - Freedom Information requests
  - Social media policy
8. Grants: Citizens Advice £5k – approved at committee level - ratify  
Parenting Project £5k – approved at committee level - ratify

9. Mayor Elect. confirm Cllr O Jacques.
10. Deputy Mayor Elect. Confirm Cllr D Skinner
11. Presentations    Presentation to the Mayor's Charities  
                         Mayor's award  
                         Presentation and thanks to Mayor Cadet  
                         Presentation to Cllr M Ashford for 20 years as a Councillor  
                         Presentation to Terry Gardener for 25 years as Sergeant of Mace
12. Election of Town Mayor
13. Vote of thanks to retiring Town Mayor
14. Appointment of Mayor's Chaplin
15. Appointment of the Mayor's Cadet
16. Election of Deputy Town Mayor
17. Appointment of Petty Officers
18. To confirm the membership of committees
19. To confirm the representation for outside bodies.

*Jayne Topham*  
**10<sup>th</sup> May 2023**

