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| A black and white logo  Description automatically generated  WARWICK TOWN COUNCIL |
| TOWN CLERK  Jayne Topham |
| Court House, Jury Street, Warwick CV34 4EW Tel: 01926 411694  Email: [jaynetopham@warwicktowncouncil.org.uk](mailto:jaynetopham@warwicktowncouncil.org.uk)  Website: <https://www.warwicktowncouncil.gov.uk/> |
| FULL COUNCIL (Special meeting) |
| **THURSDAY 23rd JANUARY 2025** |
| **MINUTES** |
| **Present:** The Mayor  Councillor D Brown  Councillor J Darcy  Councillor Mrs K Dray  Councillor M Edwards  Councillor Ms K Gorman  Councillor O Jacques  Councillor Mrs M Mangat  Councillor Ms CL Moynihan  Councillor AP Murphy  Councillor S Pargeter  Councillor J Sinnott  Councillor J Sullivan  Councillor P Wightman  Town Clerk Jayne Topham |

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| **1.** | **APOLOGIES:**  Councillor Mrs E Harrison sent her apologies it was resolved to accept them. |
| **2.** | **DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST:** None |
| **3.** | **To APPROVE minutes for FULL COUNCIL meeting held 12th December 2024**  Minutes attached  [Minutes FC December 2024.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EdNo2A8-MrlLggwMTwmW4EMBSFYreXyCI3KuDLPie4yueQ?e=ExQ4Fw) |
| **4.** | **REPORTS OF COMMITTEES**  To RECEIVE and ADOPT the minutes of the Planning Committee 9th January 2025  [Minutes Planning January 2025.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EXowM6AWgQNFm4cboffgxcwBhizR3wjLOXpQdJ3zuxqtKg?e=M71bDZ)  To RECEIVE and ADOPT the minutes of the Finance and Policy Committee 16th January 2025.  [**F P Minutes Jan 2025.docx**](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EUydf55a5rdDsRgfrpBvKeIBDyHilpzPPSvn2kl36X95aw?e=cOa4GP)  It was resolved to approve the minutes of the Plans committee 9th January and Finance and policy committee 16th January 2025. |
| **5.** | **FORECASTS AND PRECEPTS 2025/26** – REVIEW recommendations from F & P committee. Discuss and APPROVE Precept demand. Cllr J Sinnott proposing.  Forecast document attached  [4 Year Forecast - Income. Jan 2025.xlsx](https://warwicktowncouncil-my.sharepoint.com/:x:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ETfn_Wsc-NBAuEkP8yXqBQwB_MWKEKzxI3_SOyIhzySstw?e=ZF2Kpd)  [4 Year Forecast - Expenditure. Jan 25.xlsx](https://warwicktowncouncil-my.sharepoint.com/:x:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ERiR9TerP4RLjOtsPr6uMxoBsfVnqBYpw6Yq9FY9vuTnAA?e=d558Io)  The demand from the District Council was reviewed and it was resolved to demand a precept of £51.52 an increase of 6% £690,140.28 for the year 2025/6. The majority were in favour. |
| **6.** | **CALENDAR OF MEETINGS 2025/26**  APPROVE proposed dates – Town Clerk.  Meeting calendar attached  [25-26 Committee Meetings - DRAFT.docx](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EX4abbDcfQtJt1GB1ja9Lw0BqbAFwm4sLLjT0LP-oFzpLA?e=qGhfgX)  It was resolved to approve the proposed calendar of meetings for 2025/6. All were in favour. |
| **7.** | **RESERVE POLICY**  APPROVE proposed changes.  Policy attached  [**WTC Reserves policy report Jan 25.docx**](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EdqwLIkTXo9Htdn_wth2BSEByj5jfMbpanOuYRqLlnSONA?e=NsDTIC)  It was resolved to approve the reserve policy as presented. The majority were in favour. |
| **8.** | **RISK REGISTER**  APPROVE proposed changes.  Register attached  [**WTC Risk Register V4 - Jan 2025.xlsx**](https://warwicktowncouncil-my.sharepoint.com/:x:/g/personal/jaynetopham_warwicktowncouncil_org_uk/ER-6qpE4Wu9AhC8vTblC2XoBAPbRBUiunB7bOELE8HCiIQ?e=3rn6SW)  It was resolved to approve the risk register as presented. All were in favour. |
| **9.** | **SCHEME FOR MEMBERS ALLOWANCE**  APPROVE proposed changes.  Policy attached  [**WTC Members Allowance 2025.docx**](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EaaeUM2mOL5JilLYu__pzQkB_qVSYTrAFoEOMVdsJ0TL_w?e=VTbFvA)  It was resolved to approve the members allowance scheme as presented. All were in favour. |
| **10.** | **CONSULTATION**  South Warwickshire Local Plan preferred options consultation  Responses required before the 7th March.  DETERMINE response.  [South Warwickshire Local Plan Preferred Options Consultation approved FINAL.doc](https://warwicktowncouncil-my.sharepoint.com/:w:/g/personal/jaynetopham_warwicktowncouncil_org_uk/EQ9pjG-jPQtOt3T0koryiJIB9IkSWNedioV4MgGcAwTNbA?e=dABpmI)  Councillors were asked to review the information provided in the consultation and to email their responses to Katherine Geddes who will collate a Town Council response. |

**Signed…………………………………. Dated………………………………….**