



WARWICK TOWN COUNCIL

TOWN CLERK

Jayne Topham

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FULL COUNCIL

30th OCTOBER 2025

MINUTES

	<p>Present:</p> <p>The Mayor Councillor D Browne Councillor Mrs K Dray Councillor Ms K Gorman Councillor O Jacques Councillor Mrs M Mangat Councillor Miss CL Moynihan Councillor AP Murphy Councillor S Pargeter Councillor J Sinnott Councillor D Skinner Councillor P Wightman</p> <p>Town Clerk Jayne Topham</p>
	SECTION A Council
41.	PRAYERS – Father Patrick Mileham read a prayer.
42.	MAYORS ANNOUNCEMENTS The Mayor reviewed her engagements. Report attached. Mayors Update for WTC FC October 2025.pdf

	<p>The Mayor presented a certificate to Jayne Topham Town Clerk for being the first female Town Clerk and her 10 years' service.</p> <p>The Mayor presented a certificate to Michael Reddy, Town Crier and Beadle to the Court Leet for his 10 years' service.</p>
43.	<p>APOLOGIES</p> <p>Cllrs M Edwards, Mrs E Harrison and J Sullivan sent their apologies, it was resolved to accept them.</p>
44.	<p>DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST</p> <p>Cllrs Mrs K Dray, S Pargeter, J Sinnott & Cllr Skinner declared an interest to item 10 Priory Pool Grant application.</p>
45.	<p>To APPROVE minutes for FULL COUNCIL meeting held 24th July 2025 & Extraordinary meeting 21st July 2025</p> <p>Full Council Minutes July 2025.docx</p> <p>Extraordinary meeting minutes July 2025.docx</p> <p>It was resolved to approve the minutes for both meetings. All were in favour.</p>
46.	<p>To RECEIVE reports from District and County Councillors</p> <p>John Holland report.docx</p> <p>Oct 25 District Report for Town Council (DH) - Copy.docx</p>
47.	<p>REPORTS OF PLANS COMMITTEE:</p> <p>To RECEIVE and ADOPT the minutes of the following meetings:</p> <p>7th August 2025</p> <p>3rd September 2025</p> <p>2nd October 2025</p> <p>https://www.warwicktowncouncil.gov.uk/wp-content/uploads/Minutes-Planning-August-2025-3.pdf</p> <p>https://www.warwicktowncouncil.gov.uk/wp-content/uploads/Minutes-Planning-September-2025.pdf</p> <p>https://www.warwicktowncouncil.gov.uk/wp-content/uploads/Minutes-Planning-2nd-October-2025-DRAFT-1.pdf</p> <p>It was resolved to approve the minutes of the planning committee 7th August, 3rd September and 2nd October 2025. All were in favour.</p>
48.	<p>COMMITTEE MEETINGS:</p> <p>To RECEIVE and ADOPT the minutes of the following committees:</p> <ul style="list-style-type: none"> • Allotments 22nd September 2025 • Community & Culture 4th September 2025 • Economic & Tourism 25th September 2025 • Finance & Policy 9th October 2025

	<p>https://www.warwicktowncouncil.gov.uk/wp-content/uploads/Allotments-AGM-Minutes-22nd-September-2025-DRAFT.pdf</p> <p>C & C Minutes September 2025.docx</p> <p>E T Minutes September 2025.docx</p> <p>F P Minutes October 25.docx</p> <p>It was resolved to approve the minutes of the committee meetings held Allotments 22nd September 2025, Community & Culture 4th September 2025, Economic & Tourism 25th September 2025 & Finance & Policy 9th October 2025. All were in favour.</p> <p>APPROVE purchase of Christmas Lights see attached reports. The monies are in budget. Curtain of Light - Market Square.docx Christmas Light - Warwick Town Centre.docx</p> <p>It was resolved to approve the purchase of the Christmas light, using the recommended supplier, for the Town Centre and the Market square – all were in favour.</p>
49.	<p>APPROVE Policies To RECEIVE and ADOPT the policies as approved at Finance & Policy.</p> <p>Safeguarding Policy for Youth Council WTC Youth Council Safeguarding Policy 2025 (002).docx</p> <p>Safeguarding Policy Safeguarding Policy WTC Oct 2025.docx WHAT YOU NEED TO DO FLOW CHART Oct 25.docx</p> <p>It was resolved to approve the two safeguarding policies. All were in favour.</p>
50.	<p>APPROVE Grants To RECEIVE and ADOPT the Grants as approved at Finance & Policy.</p> <p>Priory Pools Community Centre -£5K supported by Mayor Cllr J Darcy Warwick Town Council - PPCC - Oct 25.docx</p> <p>It was resolved to approve a grant of £5k for Priory Pools new community centre. The majority were in favour.</p> <p>St Michael's Place - £5K – supported by Cllr J Sinnott</p> <p>St Michael's Place - Grant Application.pdf</p> <p>It was resolved to approve a grant of £5k for St Michaels Place new community centre. The majority were in favour.</p>
51.	<p>APPROVE the REQUEST for Dr Heidi Meyer to be granted FREEDOM OF THE TOWN. Heidi Meyer Freedom of Warwick.docx</p>

	Following a discussion it was resolved to approve the request to grant Dr Heidi Meyer Freedom of Warwick. Arrangements will be made for the presentation.
52.	<p>OUTSIDE BODIES:</p> <p>APPROVE to change representative at Thomas Oken Charity from Cllr J Sinnott to Cllr D Skinner.</p> <p>It was resolved to approve the proposed changed for Thomas Oken Charity. Cllr D Skinner will be the new representative. All were in favour.</p>
53.	<p>Members Questions</p> <p>Cllr P Wightman asked for information to attend the residents meeting around concerns of antisocial behaviour at St Nicolas Park. He had witnessed a situation himself, which he was unable to report and felt that the Town Council should be involved. The Town Clerk will find out more details and share to all Councillors.</p>
	SECTION B GENERAL PURPOSES
54.	<p>PUBLIC QUESTION TIME:</p> <p>Members of the public may PRESENT a question</p> <p>Two members of the public raised a question to the Town Clerk regarding emails sent to her to which they had received no response. The Town Clerk has identified the emails sent in March and responses had been sent.</p>
55.	<p>GP Practice Patient Participation Group</p> <p>Jane Sault presented an overview of the PPG's role locally. They are looking for people to support the group and get involved. If interested, please email: priorymed.ppg@gmail.com</p>
56.	<p>EUROCAMP 2025 – Presentation from attendees.</p> <p>EUROCAMP.pptx</p> <p>Rose and Kyle presented a reflection from all of the students from Warwick who attended.</p>

Signed..... Dated.,,