WARWICK TOWN COUNCIL

TOWN CLERK
Jayne Topham

Court House, Jury Street, Warwick CV34 4EW Tel: 01926 411694
Email: jaynetopham@warwicktowncouncil.org.uk
Website: https://www.warwicktowncouncil.gov.uk/

FULL COUNCIL

15th OCTOBER 2026

MINUTES

DRAFT

	Present: The Mayor Councillor Mrs C Bryan Councillor J D'arcy Councillor M Edwards Councillor Ms K Gorman Councillor Mrs E Harrison Councillor O Jacques Councillor Ms C L Moynihan Councillor J Sinnott Councillor D Skinner Councillor P Wightman Town Clerk Jayne Topham
	SECTION A Council
44.	**PRAYERS –** Cannon A Aagaard read a prayer.
45.	**MAYORS ANNOUNCEMENTS** The Mayor reflected on his engagements since the last meeting. The range of engagements within the town were commented on and the need for future attendance.
3.	**APOLOGIES** Cllrs D Brown, Mrs K Dray, Mrs M Mangat and AP Murphy sent their apologies it was resolved to accept them.

4.	**DECLARATION OF PERSONAL OR PREJUDICIAL INTEREST** Item 10 Grants – Cllr D Skinner, Cllr J Sinnott declared an interest.
5.	**To APPROVE minutes for FULL COUNCIL meeting held 16th July 2026 & Extraordinary meeting 2nd September 2026.** Full Council Minutes July 2026.docx Extraordinary meeting Minutes Sept 2026.docx It was resolved to approve both sets of minutes as a true reflection of the meetings held. All were in favour.
6.	**To RECEIVE reports from District and County Councillors** Reports received from Cllr J Holland WCC and Cllr Mrs C Wightman WDC**.** County Councillor report October 2026 John Holland.docx 26.10.14 PW CW ASW Updates to WTC Meeting (final).pdf
7.	**REPORTS OF PLANS COMMITTEE:** To RECEIVE and ADOPT the minutes of the following meetings: 5th August 2026 9th September 2026 5th October 2026 https://www.warwicktowncouncil.gov.uk/wp-content/uploads/Minutes-Planning-August-2026.pdf https://www.warwicktowncouncil.gov.uk/wp-content/uploads/Minutes-Planning-September-2026-Draft.pdf Minutes Planning October 2026 Draft.pdf It was resolved to approve the minutes of the planning committees held on the 5th August, 9th September and 5th October 2026. All were in favour.
8.	**COMMITTEE MEETINGS:** To RECEIVE and ADOPT the minutes of the following committees: • Allotments 21st September 2026 AGM & Committee meeting • Community & Culture 10th September 2026 • Economic & Tourism 24th September 2026 • Finance & Policy 7th October 2026 https://www.warwicktowncouncil.gov.uk/wp-content/uploads/Allotment-Committee-Meeting-minutes-21st-September-2026-Draft.pdf https://www.warwicktowncouncil.gov.uk/wp-content/uploads/Allotments-AGM-minutes-21st-September-2026-DRAFT.pdf C & C minutes September 2026.docx

DRAFT

	E T Minutes September 2026.docx F P Minutes October 2026.docx Cllr J Sinnott made a statement following this meeting. Ref. to Item 12 – Closed Churchyards. It was stated that the Town Clerk and Cllr P Wightman were trying to organise a meeting with St Mary's Church. Since the meeting, correspondence has been received from St Mary's stating that they consider that the Town Council is responsible for all of the Closed churchyard, including the paths. They state that they consider the matter closed. This was followed by a letter of claim for a fall back in March this year, on said path. Due to these developments. The ongoing future support regarding the maintenance of the grass, weeds etc., at St Mary's, is in question and will be discussed at the next Finance and policy meeting. Any planned works to replace trees and additional weed clearance will be put on hold immediately. Also, under staffing the Town Clerk is pleased to announce that Corinne Thomas has been appointed as our Mayors PA and will join the team on the 1st November 2026. It was resolved to approve the minutes of all of the above committees – all were in favour.
9.	**APPROVE Policies** To RECEIVE and ADOPT the policies as approved at Finance & Policy. GRANTS POLICY. WTC Grant Policy July 2026.docx Grant Community Funding Application Form July 2026.docx Grant Event Funding Application Form July 2026.docx It was resolved to approve the revised grant policy and application forms. All were in favour. RISK MANAGEMENT – unchanged. WTC Risk Register Oct 26.xlsx It was resolved to approve the Risk Register. All were in favour.
10.	**GRANTS –** APPROVE Grants approved by other committees: Priory Pools grant for £5000 supported by Simon Pargeter Priory Pools September 2026.pdf It was resolved to approve the grant application for £5,000 for Priory Pools. All were in favour.

DRAFT

11.	**MEMBERS QUESTIONS** None
	SECTION B GENERAL PURPOSES
12.	**PUBLIC QUESTION TIME:** Members of the public may PRESENT a question A group of residents from Bread and Meat close attended to share their frustration regarding weeds, overgrown areas and rats. A meeting will be organised to view the areas of concern and determine a course of action.
13.	**EUROCAMP 2026 –** presentation from students who attended**.** **Eurocamp 2026 PPT zsofia.pptx** The presentation was made by Ellie Turner and Zsofia Csenge. The group had an amazing time and the presentation was excellent.

Signed…… Dated…….

DRAFT