



## WARWICK TOWN COUNCIL

Jayne Topham  
Town Clerk

Court House  
Jury Street  
WARWICK  
CV34 4EW  
Tel: 01926 411694

### FULL COUNCIL MEETING

6<sup>th</sup> OCTOBER 2022

### MINUTES

#### **Present:**

Cllr Mrs L Butler  
Cllr N Butler (Chair)  
Cllr R Edgington  
Cllr Mrs MA Grainger  
Cllr O Jacques  
Cllr N Murphy  
Cllr Ms M Noone  
Cllr D Skinner  
Cllr J Tracey

#### **Section A Council**

**159. Prayers** – Prayers were read by Rev V Robert the Mayor's Chaplin.

**160. Apologies:** The Mayor, Cllr M Ashford, Cllr J Darcy, Cllr S Cross, Cllr R Eddy & Cllr T Morris sent their apologies. It was resolved to accept the apologies made.

**161. Declarations of Interest:** None

**162. Approve the Minutes of the Council Meeting held on 28<sup>th</sup> July 2022**

It was resolved to approve the minutes as a true record.

Cllr N Butler wished to record his thanks to the Town Clerk and her team for their swift action following the death of our Queen.

**163. Reports to be received from District or County Councillors.** Reports were sent prior to the meeting from Cllrs J Darcy & J Holland WCC and Cllr L Bartlett WDC.

(Reports attached for reference) It is noted that a join report will be sent by WCC Councillors in future.

Cllr J Holland WCC highlighted the forthcoming consultation for road changes at St Johns next summer. The scheme to help air quality in the town centre has been postponed due to lack of resources. Cost of living crisis – Group Leaders across all Councils need to work together to ensure resident's support.

Cllr Mrs MA Grainger reiterated work that is being carried out by the district regarding the cost-of-living crisis alongside the County Council.

#### **164. Reports of Plans Committee**

To receive and adopt the Reports of the Plans Committee meeting held on 4<sup>th</sup> August, 1<sup>st</sup> September & 5<sup>th</sup> October 2022.

It was resolved to approve the minutes of these meetings.

#### **165. Reports of Committees**

To receive and adopt the reports of the following committees:

- Allotments Committee meeting and AGM 26<sup>th</sup> September 2022
- Community & Culture 28<sup>th</sup> September 2022
- Economic & Tourism 29<sup>th</sup> September 2022
- Finance and Policy 25<sup>th</sup> August 2022

It was resolved to approve the minutes of these meetings.

#### **166. To answer members' questions**

Cllr R Edgington asked if the Council should be proactive in supporting residents during the current cost of living crisis. He was happy to lead an initiative to liaise with local charities to set up this support.

He would work with WDC and WCC & Citizens Advice to ensure residents are informed as to where they can get help. Cllr Edgington will prepare a paper to take to the next Finance and Policy committee.

### **Section B General Purposes**

#### **167. Public Question Time - None**

The following items were approved at Finance and Policy to be ratified:

#### **168. Approve revised HR policies**

**Disciplinary policy and procedures**

**Whistle Blowing policy**

**Training and Development Policy**

**Equality & Diversity Policy**

**Lone Working Policy**

**Sickness Absence Policy**

**Grievance Policy**

It was resolved to approve all of the HR policies as presented.

#### **169. Approve revised Standing orders – It was resolved to approve the revised Standing orders.**

**170. Approve amended Investment Policy.** – It was resolved to approve the revised Investment policy. It was agreed to find out if CCLA has an ethical statement.

**171. Approve reinstated Assistant Town Clerk role** – It was resolved to approve the reinstatement of the role.

**Signed..... Dated.....**