



WARWICK TOWN COUNCIL

Grants Policy

Warwick Town Council offers grants to community organisations and individuals which can evidence a clear need for financial support and demonstrate it contributes towards the vision and aims of the Town Council.

Process

- The applicant must clearly demonstrate how the application will be of benefit to the community
- The organisation must be non-profit making and/or hold charitable status.
- Grants will not be made for retrospective applications.
- Only one application will be considered from an organisation in each financial year.
- Grants will not be made to fund activities promoting religious or political beliefs.
- Where an organisation requests funding over a period of years, they will be required to submit annual applications.
- The Town Council must be credited in any publicity arising from the award of a grant.
- The Community and Cultural Committee oversees Community Funding of up to £3,000. The Economic & Tourism Committee oversees Event Funding of up to £3,000. All grant applications over the value of £3,000 will be taken to the relevant committee meeting for recommendation, followed by a decision at the following Full Council meeting.
- Completed applications must be received at least 10 days prior to the committee meeting
- Once the grants budget has been spent in any year the Council will not consider further applications unless the Council believes the application is of special merit.
- Community funding applications must include at least 3 comparison quotes to ensure best value for money
- Section 6 of the application, Town Councillors Declarations, must be completed before submitting your application to the office

Procedure

- A grants budget will be set annually, during the budget setting process in January.
- Subject to funds being available, community funding applications will be considered by the Community & Cultural Committee and event funding will be considered by the Economic and Tourism committee.
- Applications must be made on the Council's application form.
- Successful applications will be asked to report at the Annual Town Meeting, showing how the money has been spent and the benefits the grant has provided.
- Warwick Town Council must be acknowledged as a sponsor in any promotion of the project / event
- Applicants will be informed of the Council's decision following the Committee Meeting.
- A funding acceptance form must be completed before any monies are given.

For further information, please call 01926 411694