

# WARWICK TOWN COUNCIL

## APPLICATION FORM COMMUNITY FUNDING



- Please read Guidelines Parts 1 & 2 before completing the form.
- Closing date for applications: 10 days prior to Committee Meeting.
- Applications must be countersigned by the supporting Town Councillor
- Warwick Town Council encourages applicants to have other partners, groups or charities supporting financially to the cost of the project.
- Grants under £3,000 will go forward for approval by the committee.
- Grants more than £3,000 will be taken to the committee for recommendation and then to the following Full Town Council meeting for final decision.

### **If you can tick ALL the boxes below you are eligible to apply for a grant**

- tick • Your group has got a bank account (we cannot pay money into individual's accounts)
- tick • Your group is non-profit making, i.e a registered charity, a voluntary or community group, or a club or society
- tick • Your project will benefit people in Warwick (CV34)
- tick • Your project requires a one-off payment (we cannot provide ongoing funding)
- tick • Your project has not already started or been completed
- tick • Your application includes at least 3 comparison quotes to demonstrate best value for money (where applicable)

**Section 6 of this application, Town Councillor Declarations, must be completed before submitting your application to the office.**

Section 1: Contact Details	
Name of group/organisation applying	Bring Back Guy's Cliffe
Contact details of person completing the application form This person is responsible for: <ul style="list-style-type: none"><li>• providing information if requested</li></ul>	Name: Anne Love
	Email address: volunteersguyscliffe@btinternet.com
	Telephone number: 07484 820650

<ul style="list-style-type: none"> <li>• receiving the grant money if awarded</li> <li>• signing the grant agreement</li> <li>• providing evaluation/feedback and ensuring a representative is available to present at our Annual Town Meeting, should the application be approved</li> </ul>	Postal address: 87 Montague Road, Warwick, CV34 5LL
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## Section 2: Group/Organisation Details

Briefly explain what your group/organisation does (e.g. – youth club, charity) & your aims and objectives	<p>We are a group of volunteers with the following aims</p> <ul style="list-style-type: none"> <li>• To see the grounds brought back to their natural beauty in order to make them available to the public on selected open days and to youth groups and schools for the purpose of historical and geological education, to the benefit of the local and national communities.</li> <li>• To generate more interest in Guy's Cliffe History and the Legacy of the monument and grounds</li> <li>• To make the location more attractive for hire and to host weddings etc. in order to fund ongoing maintenance of the grounds</li> <li>• To create a habitat for wildlife and wildflowers</li> </ul>										
Please provide the charity & VAT number for your group, if applicable	N/A										
How many people are currently involved in your group /organisation?	<table style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="background-color: black; color: white; text-align: center; padding: 5px;">Members / service users</th> </tr> <tr> <td style="padding: 5px;">Women (18+) = <b>15</b></td> <td style="padding: 5px;">Men (18+) = <b>15</b></td> </tr> <tr> <td style="padding: 5px;">Girls (0-17) =</td> <td style="padding: 5px;">Boys (0-17) =</td> </tr> <tr> <th colspan="2" style="background-color: black; color: white; text-align: center; padding: 5px;">Staffing</th> </tr> <tr> <td style="padding: 5px;">Paid staff = 0</td> <td style="padding: 5px;">Volunteers = 10 to 30 regularly, more on special days e.g. Warwick University Working party, GoodGym runners. We will attract more when covid sorted.</td> </tr> </table>	Members / service users		Women (18+) = <b>15</b>	Men (18+) = <b>15</b>	Girls (0-17) =	Boys (0-17) =	Staffing		Paid staff = 0	Volunteers = 10 to 30 regularly, more on special days e.g. Warwick University Working party, GoodGym runners. We will attract more when covid sorted.
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## Section 3: Project Information


Project Title / Event	
Tell us about your project <ul style="list-style-type: none"> <li>• This should describe what you want to do with the money</li> </ul>	The volunteers have done loads of work during the lockdown. The ramp from top of the cliff down to the river is finished and most of the safety fencing is in place now. There is a wonderful circular route that we would love to

<ul style="list-style-type: none"> <li>Planned timescales and start date of project</li> <li>Who the project will benefit and what age groups?</li> <li>Location – where will your project be based?</li> </ul>	<p>make available to the community. . However, due to lock down we have not been able to raise any funds via events and we even had to cancel the Annual Heritage day which was a huge disappointment to us all.</p> <p>However, we are determined to open the site up to the community on a more frequent basis as soon as we possibly can, for youth groups, scouts, schools, nature/historic walks, volunteers, GoodGym, picnics, etc. It is true to say that most of our volunteers would be socially isolated if it were not for Guys Cliffe.</p> <p>We are using the period of lockdown to finalise work started before on safety, accessibility and security, but we have totally run out of funding now and have no income at all the moment. Do you think there may be any funding we could apply for so we can be ready the minute we are able to let people in. We need gravel and/or self-bind aggregate to make selected parts of the footpaths easier for less mobile people and some additional fencing along the way, for extra safety</p>
<p>How do you know there is a need for the work covered by your grant application?</p> <ul style="list-style-type: none"> <li>Describe the evidence you have got and the source (e.g survey, statistical data etc)</li> </ul>	<p>At our last Heritage Open Day in 2019 we had the highest footfall of any of the local venues. We had more than a thousand of visitors. We had plans for this year to host local school children for educational picnics with their teachers for an educational tour of the historical site, camping weekend for scouts, Heritage day as well as regular open days for wider community, training day for Warwickshire Search and Rescue etc. . The site dates back to as early as the <b>5th century</b>. It boasts a 15th century chapel, a cliff certified as a Site of Special Scientific Interest. The site takes its name from Legendary Guy of Warwick The ruined mansion has links to Henry VIII, Elizabeth I and to various names such as Percy, Greatheed, Beauchamp and Piers Gaveston. During WWI the house was used as a hospital and later in WWII as a school for evacuated children. In latter years it has been destroyed by fire and neglect, although the 15<sup>th</sup> century chapel has been well maintained and the ruin made stable</p>
<p>Partnership Working</p> <ul style="list-style-type: none"> <li>What other partners are involved in the project and what are their contributions?</li> </ul>	<p>Warwick District Council have previously support Guy's Cliffe as being "the Hidden Gem of Warwick" with links to the walled garden opposite which was once part of the same great estate.</p>
<p>Equality of access</p> <ul style="list-style-type: none"> <li>How will you ensure that your project is open to all or, if you are focusing on a specific group or community that the</li> </ul>	<p>We will have</p> <ul style="list-style-type: none"> <li>Access for more volunteers, many of whom would otherwise be socially isolated and who benefit from healthy open air, company and opportunity to work in the gardens at their own pace</li> </ul>

target audience will have access to the project?	<ul style="list-style-type: none"> <li>• School and Youth Group Visits for education and adventure</li> <li>• Open days for walks around the beautiful grounds</li> </ul>
What economic or community-based need does your grant aim to fulfil?	Maintenance of a valuable Heritage site for current and future generations. Access for schools and youth groups for leisure and educational organised activities, access to volunteers to work in the fresh air and benefit from the beautiful surroundings, access to visitors to visit a protected Heritage and Tripple SSS I site with Triassic cliffs, 5 <sup>th</sup> century history, legend of 10 <sup>th</sup> century Guy of Warwick, 15 <sup>th</sup> Century chapel and 18 <sup>th</sup> /19 <sup>th</sup> century Mansion house previously used as a dwelling, a WWI hospital and a WWII home for evacuee boys.
What age group(s) will benefit from the project?	<div style="border: 1px solid black; padding: 2px; display: inline-block; margin-bottom: 5px;">All age groups but mainly over 8 years and upwards</div> Tick/indicate all that apply: <input type="checkbox"/> 0-8 <input type="checkbox"/> 9-14 <input type="checkbox"/> 15-24 <input type="checkbox"/> 25-35 <input type="checkbox"/> 36-50 <input type="checkbox"/> 51-65 <input type="checkbox"/> 66+
How will it be monitored for success?	We will keep note of the number of visitors and volunteers who gain access to the site as a result of all this work.

<b>Section 4: Financial Details</b>																			
How much money are you requesting from Warwick Town Council?	Total amount applied for £2,200																		
Please provide a simple itemised breakdown of how this money will be spent	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">ITEM</th> <th style="text-align: left;">COST</th> </tr> </thead> <tbody> <tr> <td><b>Hire of Wacker Plate</b></td> <td><b>£95</b></td> </tr> <tr> <td><b>Fuel</b></td> <td><b>£15</b></td> </tr> <tr> <td><b>Self binding aggregate 10 tons</b></td> <td><b>1,3480</b></td> </tr> <tr> <td><b>Fencing posts</b></td> <td><b>£191</b></td> </tr> <tr> <td><b>Safety handrail</b></td> <td><b>£50</b></td> </tr> <tr> <td><b>Postcrete</b></td> <td><b>£55</b></td> </tr> <tr> <td><b>Mini dumper truck</b></td> <td><b>230</b></td> </tr> <tr> <td><b>Sundries</b></td> <td><b>200</b></td> </tr> </tbody> </table>	ITEM	COST	<b>Hire of Wacker Plate</b>	<b>£95</b>	<b>Fuel</b>	<b>£15</b>	<b>Self binding aggregate 10 tons</b>	<b>1,3480</b>	<b>Fencing posts</b>	<b>£191</b>	<b>Safety handrail</b>	<b>£50</b>	<b>Postcrete</b>	<b>£55</b>	<b>Mini dumper truck</b>	<b>230</b>	<b>Sundries</b>	<b>200</b>
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	<b>TOTAL: (say)</b>	<b>£2,200</b>
Is this the total cost of the project?	Yes	
If no, please give details of funds raised or applied for from other partners, agencies, groups etc:	Other funds applied for/secured (including amount):  None, but we do benefit from loan of an excavator FOC from a neighbouring businessman	
What is the total cost of the project / event?	Total cost £2,200 approximately	

<b>Section 5: Declarations</b>	
Signature of main contact person	
Date form completed	18 <sup>th</sup> October 2020

**This section must be completed before submitting your application to the office. 'Councillors Funding Application' form must also be completed by the supporting Town Councillor to indicate their support and submitted at the same time as this completed application.**

<b>Section 6: Town Councillor Declarations</b>	
Town Councillor supporting the project (name)	Moira-Ann Grainger
Have you been or will be actively involved in this project?	No but I have been kept informed of the progress of this group since its formation and have been invited to visits over the past two years to see their progress. The also produce a regular newsletter to keep their supporters updated on their progress.
Town Councillor's signature	
Date:	28 <sup>th</sup> October 2020
Town Councillor's additional comments (if applicable)	As mentions in my supporting document, this group have worked tirelessly to bring this 'hidden' treasure back as an

historic public area and will eventually be as successful and accessible, I believe as Hill Close Gardens and the Walled Garden.

Completed forms and any supplementary sheets should be sent to:

Warwick Town Council

Electronic Copies: [clerk@warwicktowncouncil.org.uk](mailto:clerk@warwicktowncouncil.org.uk)

Court House

Jury Street

WARWICK, CV34 4EW

## Quotes

I would mention that Building and Plumbing give us a very favourable discount and are most helpful in supporting us as a community project. There will be some other sundries such as nails, wooden dowels, wire netting and wood paint. I would therefore like to apply for £2,200 to cover the above plus sundries.

Item	Supplier	qty	price £	Delivery	Total £
Hire of wacker plate one week	Clement Tool Hire	1 wk	50.00	20.00	70
Hire of wacker plate one week	TCL Tool Hire	1 wk	75.00	20.00	95
Hire of wacker plate one week	Plantool	1 wk	50.00	20.00	70
Fuel			15.00		15
10 tons Self binding Aggregate	Dandy's Landscape	10	139.95	20.00	1420
10 tons Self binding Aggregate	Breedon Special Agg	10	129.60	20.00	1316
10 tons Self binding Aggregate	Building & plumbing	10	134.83		1348
50 Fence Posts in packs of 5	suregreen Landscapes	10	22.95	20	250
50 Fence Posts	Jewson	50			
50 Fence Posts	Building & plumbing	50	3.83	0	191
2.4 metre handrail	Building & plumbing	13	3.83		50
2.4 metre handrail	drainage superstore	13	4.80		62
2.4 metre handrail	Roofing superstore	13	4.8		62
Postcrete	Building & plumbing	13	4.26		55
Postcrete	B & Q	13	4.75		62
Postcrete	Jewsons	13	4.75		62
Mini Dumper Truck	CVD Hire	1 wk			230
sundries	nails, dowels, netting, paint				200

*prefered suppliers					
	2,185				