



WARWICK TOWN COUNCIL

Court House
Jury Street
WARWICK
CV34 4EW
Tel: 01926 411694

Jayne Topham
Town Clerk

FINANCE & POLICY COMMITTEE

18th August 2016

MINUTES

Present:

Councillor Mrs L Bolton (sub)
Councillor Mrs D Da Cruz,
Councillor Mrs M Grainger
Councillor G Guest (chair)
Councillor M Littlejohn
The Mayor (Ex Officio)

112. Apologies - Apologies were accepted for Cllr M Ashford, Cllr R Mann and Cllr T Morris.

113. Declarations of Personal and Prejudicial Interests.

Warwick District Councillors declared their position regarding item 7 – Review of support to town and parish councils.

114. Minutes of the meeting held on 15th June 2016 – minutes to be signed

It was resolved to accept and sign the minutes as a true record.

115. Actual v Budget to end of July 2016 - income and expenditure reviewed against budget – Discussion held around areas of concern - no adjustments made at this stage.

116. Schedule of Accounts already paid & received – June & July 2016

It was resolved to approve the payments listed for June & July 2016.

117. Audit report for 2015/16 – Town Clerk advised Councillors on progress.

118. Review of support to town and parish councils – consider response. Warwick District Council are proposing to cut the grant in half next year and remove it completely the year after. The consultation is open until the 30th September 2016. A discussion was held around the impact of the reduction in grant and the options open to the Council. WALC 's proposal for a four-year reduction was considered reducing the grant to £21,258 next year, £14,572 in 2018/19 and £7,286 in 2019/20. – It was resolved to accept WALC's proposal.

119. Staffing – for information only

Employment Law – the Town Clerk advised Councillors of training outcomes
Custodian/cleaner role – update on recruitment – The role has been advertised in the Courier we are hopeful to make an appointment next week.

120. Social Media Policy – proposed for adoption – it was resolved to review the document to ensure that “recording of meetings” were considered for inclusion. This item will be taken to the next Finance and Policy committee.

121. Policy for lone working – proposed for adoption – the policy was reviewed and it was agreed to take the policy to the next full Council for adoption.

122. Whistle Blowing policy – review of current procedures - the policy was reviewed and it was agreed to take the policy to the next full Council for adoption.

123. Equal opportunities policy – proposed for adoption the policy was reviewed and it was agreed to take the policy to the next full Council for adoption.