



WARWICK TOWN COUNCIL

APPLICATION FORM

Reference Number: Office use only		Date of Submission:	
Project title			
Name of applying group			
Name of contact person and postal address		Postcode:	
Email Address			
Phone Number/s			
Charity/ Company No (if applicable)			
Does your group have its own bank account? Delete where applicable (This cannot be an individual's account.).		Yes	No
If 'No' to the above, give the name of the group or organisation, that has agreed to administer the money for you – please provide their full contact details.			
What does your group/organisation do?			
What is the total cost of the project? How much are you asking for? What will you use it for? (please provide an itemised breakdown of how the money will		Total cost of project = Total amount requested = Itemised & detailed breakdown:	

<p>be spent on a separate sheet if necessary)</p>																					
<p>If you have applied for other grants for this work, tell us:</p> <ul style="list-style-type: none"> • how much • where from • if the grant has been awarded 	<p>Other funds applied for/ secured (including amount):</p> <table border="1" data-bbox="646 302 1524 739"> <thead> <tr> <th data-bbox="646 302 1101 342">Funding source</th> <th data-bbox="1101 302 1295 342">Amount</th> <th data-bbox="1295 302 1524 342">Status</th> </tr> </thead> <tbody> <tr> <td data-bbox="646 342 1101 454">(e.g. Lottery)</td> <td data-bbox="1101 342 1295 454"> (£5,000)</td> <td data-bbox="1295 342 1524 454">(Awaiting decision or confirmed)</td> </tr> <tr> <td data-bbox="646 454 1101 526"></td> <td data-bbox="1101 454 1295 526"></td> <td data-bbox="1295 454 1524 526"></td> </tr> <tr> <td data-bbox="646 526 1101 598"></td> <td data-bbox="1101 526 1295 598"></td> <td data-bbox="1295 526 1524 598"></td> </tr> <tr> <td data-bbox="646 598 1101 669"></td> <td data-bbox="1101 598 1295 669"></td> <td data-bbox="1295 598 1524 669"></td> </tr> <tr> <td data-bbox="646 669 1101 741"></td> <td data-bbox="1101 669 1295 741"></td> <td data-bbox="1295 669 1524 741"></td> </tr> </tbody> </table>			Funding source	Amount	Status	(e.g. Lottery)	(£5,000)	(Awaiting decision or confirmed)												
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<p>Tell us about your project</p> <ul style="list-style-type: none"> • This should describe what you want to do with the money • Planned timescales and start date of project • Who the project will benefit and what age groups • How it will meet one or more of the priority outcomes • Location – where will your project be based 																					
<p>How do you know there is a need for the work covered by your bid?</p> <ul style="list-style-type: none"> • Describe the evidence you have got and the source (e.g. survey, consultations, statistical data etc.) 																					
<p>Partnership working</p> <p>What other partners are involved in the project and what are their contributions – monetary or ‘in kind’?</p>																					
<p>Equality of access</p> <p>How will you ensure that your project is open to all or, if you are focusing on a specific group or</p>																					

community that the target audience will have full access to the activity/service?		
<p>Exit Strategy/ sustainability</p> <p>How will your project provide lasting benefit to the local area or group?</p> <p>If applicable how do you plan to sustain your project?</p>		
<p>Monitoring & evaluation</p> <p>After the project is completed we will need you to complete an evaluation form which will request the following information:</p> <ul style="list-style-type: none"> • evidence of delivery of the work • numbers of people benefiting • assessment of impact • receipts where appropriate • photos where appropriate – visual evidence 		
Signature of applicant		
<p>Signature of supporting Town Councillor</p> <p>(Emails confirming councillor support will be accepted)</p>	<p>Name of Councillor:</p> <p>Ward:</p>	<p>Signature:</p> <p>Date:</p>